

Conditions agreed with Licensing

1. The premises shall adopt an age verification policy set at a minimum of 25 years, whereby any person attempting to buy alcohol who appears to be under 25 (or the age set by the policy) will be asked for photographic ID to prove their age.
2. The only form of ID that will be accepted are passports, driving licences with a photograph or Citizen card or validated proof of age cards bearing the "PASS" mark hologram. The list of approved ID may be amended or revised subject to prior written agreement with Metropolitan Police Service.
3. Signage advertising the "Challenge 25" policy will be displayed in prominent locations in the premises and shall include the point of sale and the area where the alcohol is displayed, as a minimum.
4. The premises shall complete Right To Work checks on all staff. Identification and copies of the checks shall remain on premises at all times. The documents will be produced to Police and all authorized persons upon request.
5. All windows and doors to be kept closed when live music is provided except for ingress and egress of customers.
6. Customers temporarily leaving the premises to smoke shall not be permitted to take drinks with them except those seated in the outside area (subject to tables and chairs licence).
7. Patrons permitted to smoke outside the premises shall not be more than eight at any one time.
8. There shall be no deliveries or collections from the premises between the hours of 20.00 and 08.00
9. Sale of alcohol before 11.00 hours shall be ancillary to table meals.
10. Substantial food and non-intoxicating beverages, including drinking water, shall be available in all parts of the premises where alcohol is sold or supplied for consumption on the premises.
11. The premises shall operate primarily as a restaurant offering table foods.
12. All empty glasses and bottles are to be promptly cleared away from the public areas.
13. All staff members engaged, or to be engaged, in selling alcohol on the premises shall receive full training pertinent to the Licensing Act, specifically in regard age restricted sales, and the refusal of sales to persons believed to be under the influence of alcohol or drugs. Induction training must be completed and refresher training thereafter at intervals of no more than twelve (12) months. All restricted sales training undertaken by staff members shall be fully documented and signed by the employee and the DPS. All training records shall remain on site and be made available upon request to the Responsible Authorities.

Conditions agreed with the Police

CCTV

14. A CCTV system covering areas inside and directly outside of the premises should be updated and maintained according to police recommendations with properly maintained log arrangements and recordings/tapes to be kept for a minimum of 30 days.
15. The CCTV system is to comply with GDPR 2018 and must be working and recording correctly when the venue is open to the public.
16. Daily checks of the CCTV system are to be completed and all details written into a log/diary.
17. A staff member from the venue who is conversant with the operation of the CCTV system **must be on the premises at all times that the venue is open to the public.** This staff member must **immediately** be able to show police or local authority officer's contemporaneous and recent data or footage on request.
18. The Premises are to use all reasonable efforts to provide police and local authority officers with recordings from the CCTV system on request (e.g. by supplying recordings on DVD, CD, tape etc and any software needed to play the footage if necessary)
19. In the event of any breakdown of the CCTV system, any correspondence and receipts relating to it's repair or the replacement of parts must be kept on file for a minimum of 12 months.

Signage and Off Sales

20. The premises shall prominently display signage informing customers: -
 - a. To leave quietly and to respect your neighbours.
 - b. Stating that CCTV is in operation and police have instant access to the footage.
21. All tables and chairs to remain in situ at all times the premises is open to the public.
22. No alcohol will be taken off the premise other than for consumption at the designated tables and chairs outside.

Dispersal Policy

23. Dispersal Policy must be in place.

Children

24. No persons under the age of 18 shall be permitted inside the premises after 2200
25. An incident/refusals book will be maintained and used at the premises. Upon request, it will be readily available for inspection by the police or local authority officer.