

## Licensing Act 2003 Premises Licence Annex C

**Premises Licence Number**

Prem1444

**Version Reference**

16/00209/PRMVAR

### Part 1 – Premises Details

**Postal address of premises including Post Town & Post Code, or if none, ordnance survey map reference or description**

IBEX Venue Restaurant And Hall  
TDA House  
Rear Part 1  
211 Clapham Road  
London  
SW9 0QH

**Telephone number** 07949 700 412

**Where the licence is time limited the dates**

-

**Licensable activities authorised by the licence**

Live Music (*indoors only*)  
Recorded Music  
Performances of Dance (*indoors only*)  
Provision of Facilities for Similar Entertainment  
Late Night Refreshment (*indoors only*)  
Supply of Alcohol

**The times the licence authorises the carrying out of licensable activities**

**Live Music**

Monday - Sunday 11:00 - 00:00

**Recorded Music**

Monday - Sunday 11:00 - 00:00

**Performances of Dance**

Monday - Sunday 11:00 - 00:00

**Provision of Facilities for Similar Entertainment**

Monday - Sunday 11:00 - 00:00

**Late Night Refreshment**

Monday - Sunday 23:00 - 00:00

Annex C

**Supply of Alcohol**

Monday - Sunday

11:00 - 00:00

**The opening hours of the premises**

Monday - Sunday

09:00 - 00:00

**Where the licence authorises supplies of alcohol whether these are on and/or off supplies**

Alcohol may be supplied for consumption on the premises

**Part 2**

**Name, (registered) address, telephone number and email (where relevant) of holder of premises licence**

Daniel Musse

**Registered number of holder, for example company number, charity number (where applicable)**

**Name, address and telephone number of designated premises supervisor where the premises licence authorises the supply of alcohol**

Daniel Musse

**Personal licence number and issuing authority of personal licence held by designated premises supervisor where the premises licence authorises the supply of alcohol**

Personal Licence No: LN/000007562                      Licensing Authority: London Borough Of Greenwich

**Signed:**.....

On behalf of the Head  
of Consumer Protection  
and Sustainability

**Dated:**.....

## **Annex 1 – Mandatory conditions**

### **MANDATORY CONDITIONS (Alcohol - on)**

#### **Condition A1.**

No supply of Alcohol may be made under the Premises Licence:

- (a) At a time when there is no Designated Premises Supervisor in respect of the Premises Licence; or
- (b) At a time when the Designated Premises Supervisor does not hold a Personal Licence or is suspended.

#### **Condition A2**

Every supply of alcohol under the Premises Licence must be made, or authorised by a person who holds a Personal Licence.

#### **Condition A3**

(1) The responsible person must ensure that staff on relevant premises do not carry out, arrange or participate in any irresponsible promotions in relation to the premises.

(2) In this paragraph, an irresponsible promotion means any one or more of the following activities, or substantially similar activities, carried on for the purpose of encouraging the sale or supply of alcohol for consumption on the premises—

(a) games or other activities which require or encourage, or are designed to require or encourage, individuals to—

- (i) drink a quantity of alcohol within a time limit (other than to drink alcohol sold or supplied on the premises before the cessation of the period in which the responsible person is authorised to sell or supply alcohol), or
- (ii) drink as much alcohol as possible (whether within a time limit or otherwise)

(b) provision of unlimited or unspecified quantities of alcohol free or for a fixed or discounted fee to the public or to a group defined by a particular characteristic in a manner which carries a significant risk of undermining a licensing objective;

(c) provision of free or discounted alcohol or any other thing as a prize to encourage or reward the purchase and consumption of alcohol over a period of 24 hours or less in a manner which carries a significant risk of undermining a licensing objective;

(d) selling or supplying alcohol in association with promotional posters or flyers on, or in the vicinity of, the premises which can reasonably be considered to condone, encourage or glamorise anti-social behaviour or to refer to the effects of drunkenness in any favourable manner;

(e) dispensing alcohol directly by one person into the mouth of another (other than where that other person is unable to drink without assistance by reason of disability).

#### **Condition A4**

The responsible person must ensure that free potable water is provided on request to customers where it is reasonably available.

#### **Condition A5**

(1) The premises licence holder or club premises certificate holder must ensure that an age verification policy is adopted in respect of the premises in relation to the sale or supply of alcohol.

(2) The designated premises supervisor in relation to the premises licence must ensure that the supply of alcohol at the premises is carried on in accordance with the age verification policy.

(3) The policy must require individuals who appear to the responsible person to be under 18 years of age (or such older age as may be specified in the policy) to produce on request, before being served alcohol, identification bearing their photograph, date of birth and either—

- (a) a holographic mark, or
- (b) an ultraviolet feature.

**Condition A6**

The responsible person must ensure that—

(a) where any of the following alcoholic drinks is sold or supplied for consumption on the premises (other than alcoholic drinks sold or supplied having been made up in advance ready for sale or supply in a securely closed container) it is available to customers in the following measures—

- (i) beer or cider: ½ pint;
- (ii) gin, rum, vodka or whisky: 25 ml or 35 ml; and
- (iii) still wine in a glass: 125 ml;

(b) these measures are displayed in a menu, price list or other printed material which is available to customers on the premises; and

(c) where a customer does not in relation to a sale of alcohol specify the quantity of alcohol to be sold, the customer is made aware that these measures are available.

**Additional Mandatory Licensing Conditions, Minimum Drinks Pricing:**

1. A relevant person shall ensure that no alcohol is sold or supplied for consumption on or off the premises for a price which is less than the permitted price.

2. For the purposes of the condition set out in paragraph 1

(a) "duty" is to be construed in accordance with the Alcoholic Liquor Duties Act 1979

(b) "permitted" price is the price found by applying the formula -  $P=D+(D \times V)$  where:

- (i) P is the permitted price,
- (ii) D is the amount of duty chargeable in relation to the alcohol as if the duty were charged on the date of the sale or supply of the alcohol, and
- (iii) V is the rate of value added tax chargeable in relation to the alcohol as if the value added tax were charged on the date of the sale or supply of the alcohol;

(c) "relevant person" means, in relation to premises in respect of which there is in force a premises licence

- (i) the holder of the premises licence,
- (ii) the designated premises supervisor (if any) in respect of such a licence, or
- (iii) the personal licence holder who makes or authorises a supply of alcohol under such a licence;

(d) "relevant person" means, in relation to premises in respect of which there is in force a club premises certificate, any member or officer of the club present on the premises in a capacity which enables the member or officer to prevent the supply in question; and

(e) "value added tax" means value added tax charged in accordance with the Value Added Tax Act 1994.

3. Where the permitted price given by Paragraph (b) of paragraph 2 would (apart from this paragraph) not be a whole number of pennies, the price given by that sub-paragraph shall be taken to be the price actually given by that sub-paragraph rounded up to the nearest penny.

4. (1) Sub-paragraph (2) applies where the permitted price given by Paragraph (b) of paragraph 2 on a day ("the first day") would be different from the permitted price on the next day ("the second day") as a result of a change to the rate of duty or value added tax.

(2) The permitted price which would apply on the first day applies to sales or supplies of alcohol which take place before the expiry of the period of 14 days beginning on the second day.

**MANDATORY CONDITIONS (Door Supervision - except theatres, cinemas, bingo halls and casinos)**

1. Where a premises licence includes a condition that at specified times one or more individuals must be at the premises to carry out a security activity, each such individual must:
  - (a) be authorised to carry out that activity by a licence granted under the Private Security Industry Act 2001; or
  - (b) be entitled to carry out that activity by virtue of section 4 of the Act.
  
2. But nothing in subsection (1) requires such a condition to be imposed:
  - (a) in respect of premises within paragraph 8(3)(a) of Schedule 2 to the Private Security Industry Act 2001 (c12) (premises with premises licences authorising plays or films); or
  - (b) in respect of premises in relation to:
    - (i) any occasion mentioned in paragraph 8(3)(b) or (c) of that Schedule (premises being used exclusively by club with club premises certificate, under a temporary event notice authorising plays or films or under a gaming licence), or
    - (ii) any occasion within paragraph 8(3)(d) of that Schedule (occasions prescribed by regulations under that Act).
  
3. For the purposes of this section:
  - (a) "security activity" means an activity to which paragraph 2(1)(a) of that Schedule applies, and, which is licensable conduct for the purposes of that Act, (see Section 3(2) of that Act) and
  - (b) paragraph 8(5) of that Schedule (interpretation of references to an occasion) applies as it applies in relation to paragraph 8 of that Schedule.

## **Annex 2 – Conditions consistent with the Operating Schedule**

### **GENERAL**

- 1 The applicant shall liaise as required with responsible authority officers in respect of the promotion of the licensing objectives, and shall implement any reasonable requirement of these officers.

### **PREVENTION OF CRIME AND DISORDER**

- 2 The licence-holder shall employ a reputable, approved security contractor to provide qualified and experienced security personnel to the premises, on occasions when the licence-holder's risk assessment identifies a need for such personnel (please see conditions 17-23 of Annex 3 for further requirements).

### **PUBLIC SAFETY**

- 3 The licence-holder shall prepare and review at regular intervals a general risk assessment in respect of all aspects of the operation of the licensed premises, and shall implement appropriate control measures identified in response to particular risks.

### **PREVENTION OF PUBLIC NUISANCE**

- 4 The licence-holder shall undertake regular liaison with Lambeth Council's Noise/Pollution officers to establish acceptable noise levels resulting from licensable activities.
- 5 Security personnel shall actively supervise and encourage the orderly departure of customers leaving the premises at the end of trading.

### **Additional Agreed Conditions:**

- 6 The sound limiting device which has been installed within the premises shall remain in situ and be operational at all times whilst regulated entertainment is taking place. The levels set on the device by the Community Safety Officers shall not be altered or increased without the express permission of the Officers.
- 7 Persons hiring out the hall for functions and events shall only be permitted to use the plug sockets by the stage that are connected to the sound limiting device for their sound and amplification equipment. This must be checked by management and rigorously enforced at all times.
- 8 All doors to the hall shall be kept closed except for the ingress & egress of persons whilst the provision of regulated entertainment is taking place.
- 9 Construct an internal lobby door within the rear corridor of the building. The door frame must be made of soundproofed materials and be fitted with high density doors and a self-closing device. The doors must be aligned to ensure an impervious fit and closure. These doors should be kept closed at all times whilst regulated entertainment is taking place in conjunction with the existing inner lobby door to prevent noise escaping out into the rear courtyard.
- 10 There shall be no loud amplified music played within the Bar/restaurant.
- 11 SIA shall be employed Friday and Saturday nights from 22:00hrs and be designated to:-
  - Search persons pre-admission to the premises should the need arise;
  - Ensure an orderly queuing system;
  - Monitor the conduct and behaviour of patrons to the front entrance and public highway;
  - Supervise the rear courtyard and regulate the permitted numbers of smokers;
  - Proactively monitor the internal licensed areas and engage with patrons where necessary to ensure no undue noise; anti-social behaviour or crime & disorder issues;
  - Ensure efficient, orderly dispersal from the premises;
  - SIA to remain on site until all patrons have dispersed from the premises.

## Annex C

- 12 An orderly queuing system shall be implemented when necessary to control the area outside the venue and prevent customers from obstructing the public highway. This must be supervised and controlled by SIA/management at all times.
- 13 SIA/management shall proactively monitor the conduct and behaviour of patrons on the public highway. Engagement to ensue where customers are deemed to be shouting or engaging in rowdy, anti-social behaviour to the detriment of residents within the vicinity. Those person(s) shall be asked to cease this activity and/or disperse from the premises quietly and efficiently.
- 14 Customers should be dissuaded from congregating outside the venue in groups or persons loitering outside the establishment for prolonged periods of time talking, socialising or smoking.
- 15 No customers shall be allowed to leave the premises with alcoholic beverages or consume alcohol on the public highway.
- 16 The rear courtyard shall be the designated smoking area and be restricted to no more than 10 persons at any one time.
- 17 Management/staff shall robustly monitor alcohol consumption and promote responsible drinking at all times. The sale of alcohol shall be prohibited/restricted where deemed necessary to ensure customers do not become inebriated.
- 18 Erect prominent legible notices within the building, front entrance and rear courtyard requesting that patrons keep noise down to a minimum and respect the peaceful amenities of local residents particularly when leaving the building at night and in the early hours of the morning.
- 19 The Premises Licence Holder shall devise and implement a robust dispersal policy from 23:00hrs to ensure all patrons leave the premises and vicinity as quietly and speedily as possible. Ensure that patrons are verbally advised by management/SIA upon leaving to be mindful of the neighbouring residents so as not to disturb the peace.
- 20 There shall be no external emptying of bottle banks in the rear courtyard between the hours of 23:00 - 09:00hrs Monday to Sunday.
- 21 At the terminal hour of licensable activities, a litter pick shall be undertaken to the external frontage entrance passage and public highway of TDA House to remove all discarded litter, drinking vessels, food waste/packaging and cigarette butts.
- 22 The PLH/DPS must be on site or easily contactable at all times the premises is hired out for a function/event or the provision of regulated entertainment takes place.
- 23 There shall be a clear written dispersal policy. Staff shall be trained in respect of the policy and it shall be made available upon request by the Police or an authorised officer of the Council. The dispersal policy shall include a wind-down period prior to the cessation of licensable activities and shall include: when the music is to be switched off; when the last orders for alcoholic drinks shall take place; and when the lights are to be switched on.

### **PROTECTION OF CHILDREN FROM HARM**

- 24 All children attending the premises shall be accompanied by a responsible adult. No unaccompanied children shall be permitted access to the premises.
- 25 Access by children to the premises shall be refused during any events involving activities that may compromise the safety and welfare of a child

## **Annex 3 – Conditions attached after a hearing by the licensing authority LICENSING SUB-COMMITTEE 26/07/2011**

### **Compliance with Police Guidance**

1. The management of the premises will adhere to the guidance in the Metropolitan Police's 'Safe and Sound' and 'Counter Terrorism Protective Security Advice' policies (or updated versions when applicable), with documented door search policy including drug seizures and disposal of same.

o [www.stoptheguns.org/download/safe\\_and\\_sound\\_booklet\\_v2.pdf](http://www.stoptheguns.org/download/safe_and_sound_booklet_v2.pdf)

o <http://www.nactso.gov.uk> and click on Crowded Places

### **Drugs Safe and Log**

2. A drugs safe and log system will be employed at the premises to account for the seizure of drugs from customers. The premises management will liaise with police for regular collection of seized drugs. All seized items will be placed into evidence bags provided by police. The bags will be sealed, signed by person taking the drugs and times and dates written.

### **CCTV**

3. A CCTV system covering areas inside and outside of the premises should be updated and maintained according to police recommendations with properly maintained log arrangements and recordings/tapes to be kept for a minimum of 30 days.

4. CCTV system is to comply with the Data Protection Act 1998 and must be working and recording correctly at all times the venue is open to the public.

5. A staff member from the venue who is conversant with the operation of the CCTV system must be on the premises at all times that the venue is open to the public. This staff member must immediately be able to show police or local authority officers contemporaneous and recent data or footage on request.

6. The premises are to use all reasonable efforts to provide police and local authority officers with recordings from the CCTV system on request (e.g. by supplying recordings on DVD, CD or tape). All recordings must be readily playable on local police computers.

### **Incident/Refusals Books**

7. An incident/refusals book will be maintained and used at the premises. Upon request, it will be readily available for inspection by the police or local authority officers.

### **Search policy**

8. No person found with, or using, a weapon or illegal drugs may enter or remain on the premises.

9. Thorough searching of all customers, employees, promoters, artists and entertainers prior to entry, or re-entry, to the premises must be a requirement of entry. Each and every search must, at a minimum, consist of a metal detecting wand search and thorough frisk. All handbags and bags must be searched by hand.

Police officers, local authority officers and emergency service personnel need not be searched if they are on duty. At least one of the security staff must be female.

10. Search procedures must ensure that all reasonable steps are taken to avoid weapons and illegal substances such as drugs from entering the premises. Any customer who refuses to be searched must be refused entry and a corresponding entry must be made in the incidents/refusal book within 12 hours of the refusal.

11. DPS/Managers are to personally, and by use of the CCTV system, monitor the actions of the security staff at frequent, irregular intervals, and at the very least once an hour.

12. All searches must be carried out in full view of a CCTV camera.

### **Police Licensing Forums**

13. A member of the premises management (whether the DPS or other owner/manager) must attend all Police Licensing Forums organised by the local police when invited.

14. The management of the premises must join a local pub-watch scheme running in the area.

### **Event promoters**

15. The designated premises supervisor shall undertake a risk assessment of any significant promotion or event (as defined below) using the MPS Promotion/Event Risk Assessment (Form 696) or an equivalent and provide a copy\* to the Metropolitan Police Service and the licensing authority not less than 14 days before the event is due to take place.

16. Where an event has taken place, the licensee shall complete an MPS After Promotion/Event Debrief Risk Assessment (Form 696A) and submit this\* to the Metropolitan Police and the Licensing Authority, within 14 days of the conclusion of the event.

Note: Metropolitan Police Definition of a 'Significant Event'

This definition relates to events that require a Promotion/Event Risk Assessment Form 696.

A significant event will be deemed to be: any occasion in a premises licensed under the provisions of the Licensing Act 2003, where there will be a live performer(s) - meaning musicians, DJs, MCs or other artists; that is promoted in some form by either the venue or an outside promoter; where entry is either free, by invitation, pay on the door or by ticket.

\*submission of electronic documents by e-mail is preferred.

### **Security Personnel**

17. The details (including company name, address, telephone and SIA registration details) of any company or agency providing door supervisors to the premises, or the details of any individual employed by the premises directly as a door supervisor, must be provided to police no less than 14 days before the date they begin working at the premises. Following checks the police may, if they have good reason, veto the provider or individual door supervisor in the interests of preventing crime and disorder at the premises and the premises must comply with such a veto.

18. Security personnel, registered with the Security Industry Authority (SIA), employed at the premises will enter their full name, address, valid phone contact details, SIA badge number, employing company, along with the times they are working in a register upon commencement of their work at the premises. The Designated Premises Supervisor/manager at the time will be responsible for ensuring that this is done and for confirming the security staff's details and permissions to work, via the public SIA website facility.

19. The management must instruct security staff and other staff members to assist police or local authority officers with any enquiries they make in the execution of their duties.

20. The club itself will directly employ the security personnel or security company responsible for supplying personnel. External promoters will not be allowed to use their own security personnel. The DPS and premises management must be responsible for the security staff at their premises.

21. At least three (3) SIA registered security staff must be employed by the management to deal with all potential reasonable expectations of trouble within the premises, or caused by the premises in the near vicinity. One member of the security staff must be female.

22. Door supervisors are to use walkie-talkie or other forms of electronic communication devices to communicate with each other including the use of ear-pieces to ensure communications can be properly heard and understood at all times the premises are open to the public.

23. All reasonable efforts are to be employed by the management and security personnel to keep customers quiet and orderly prior to entry and upon leaving the premises.

### **"Private" Parties**

24. The premises must provide the contact name and details (including telephone number and address) of the organiser of any private party at the premises at least 14 days before the event. Following checks the police may, if they have good reason, veto the holding of the private party in the interests of preventing crime and disorder at the premises and the premises must comply with such a veto.

25. Any private party must be for pre-invited guests only and a guest list must be kept of all attendees including name, address and contact telephone number(s). These records must be kept for a minimum of 12 months and made immediately available to police and local authority council officers upon request.

## Annex C

26. At least three (3) SIA registered security staff must be employed by the management to deal with all potential reasonable expectations of trouble within the premises, or caused by the premises in the near vicinity. One member of the security staff must be female.

### **Excluded Persons**

27. The premises are to permanently exclude any person found with weapons or illegal drugs at the premises as well as customers known to have contributed to crime or serious disorder in the premises.

28. The premises are to take all reasonable steps to make security and other staff members aware of the identities of excluded persons.

### **Co-operation with Authorities**

29. Any information regarding crimes committed within the premises, including suspected drug dealing and violence, should be reported to the police immediately or as soon as is reasonably practicable.

30. The premises are to keep a record of all excluded persons. This record is to be made available to police officers and local authority officers on request.

### **First Aid**

31. A qualified first aider must be employed on the premises at all times that the premises are open to the public. This first aider will be proactive in checking customers prior to entry to the club for signs of drugs abuse. The venue will provide first aid facilities commensurate with the type of event and customers expected.

### **Open Bottles**

32. No customers carrying open bottles shall be admitted to the premises. No customers shall be allowed to leave the premises whilst carrying open drinking vessels. (Open shall be taken to mean an opening of the original manufacturers sealing of the vessel).

### **Signage**

33. The premises shall prominently display signage informing customers: -

- o To leave quietly and to respect your neighbours.
- o Stating that CCTV is in operation and police have instant access to the footage.
- o Searching of customers prior to entry is a requirement of entry. No search - No entry.
- o Any person found carrying weapons or illegal drugs will be permanently excluded and the police will be informed.

### **Hours of Entry and Re-entry**

34. No customer will be permitted to enter or re-enter the premises after midnight Monday - Sunday.

### **Polycarbonate Glasses and Glassware**

35. Polycarbonate plastic glasses/containers etc are to be used by all persons after midnight, on and off the premises.

36. The Designated Premises Supervisor will ensure that no glasses (pint, half or other), glass containers, glass bottles or glassware of any kind are used by any patrons/customers on or off the premises when the premises are open to the public after midnight, this includes private parties.

### **Proof of Age**

37. A policy shall be employed at the premises requiring the production of 'Proof of Age' for any sale that takes place where there is suspicion that the customer may be under 21 (Challenge 21 Scheme). The following are the only forms of identification that will be accepted by staff:

- o A photo driving licence
- o A valid passport
- o A Portman proof of age card

If any doubt exists about whether a person has attained the age of 18, the sale will be refused.

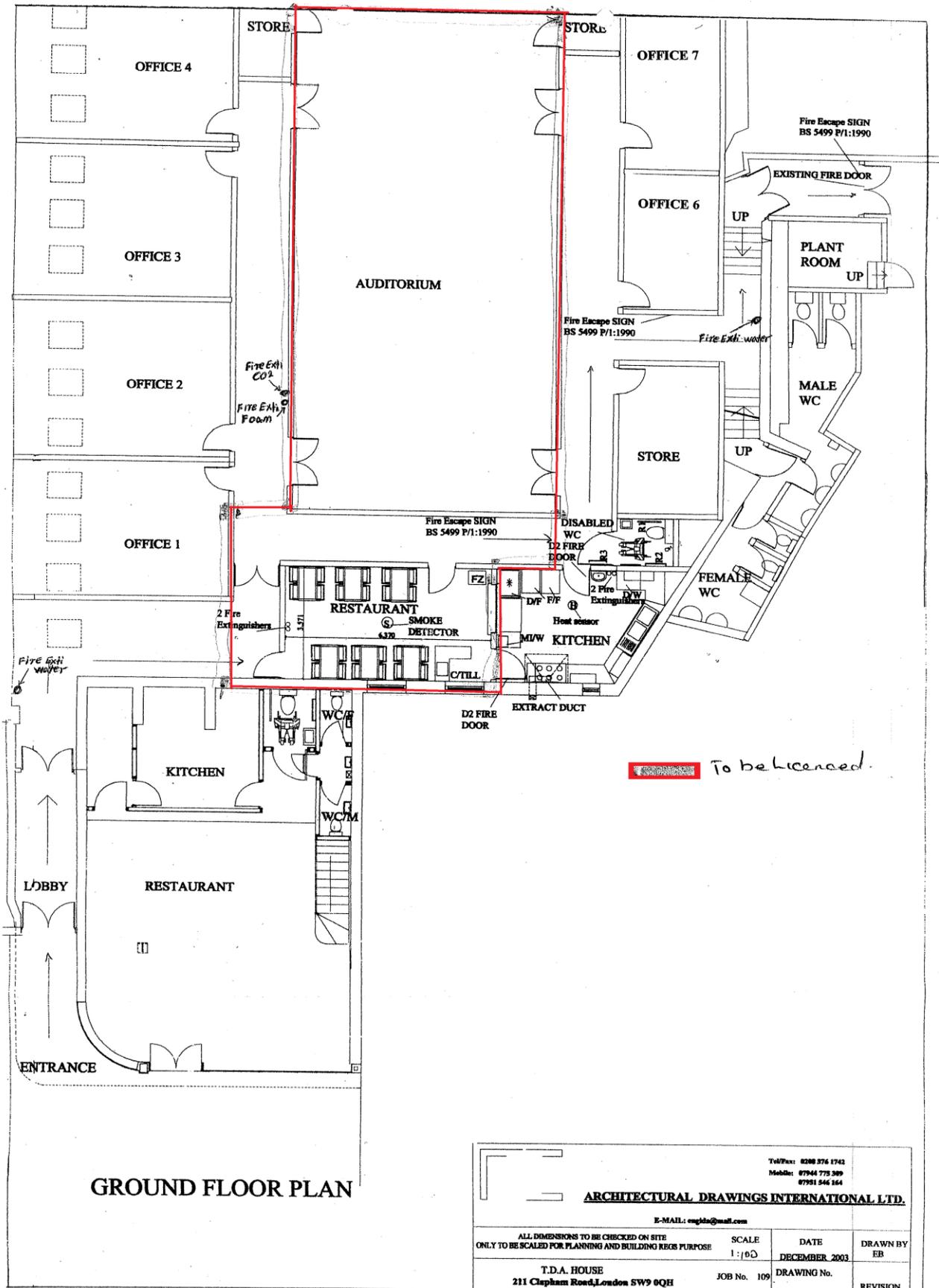
38. An underage refusals book is provided to record every instance where age restricted goods is refused (e.g. alcohol and tobacco). The refused sale book will be available for inspection by an authorised officer of the licensing authority, Trading standards officer or police.

**Noise Conditions**

39. A noise report to show a scheme of soundproofing and/or noise mitigation (especially in relation to the glazed skylight) for the purposes of public entertainment or licensable activities, must be submitted and approved by the Council prior to the commencement of the licence.

40. A sound-limiting device shall be set within the premises to control amplified sound levels within the premises. The device shall be approved by the Council and set to the Council's satisfaction, and thereafter maintained for the duration of use.

**Annex 4 – Plans**



Tel/Fax: 0208 876 1742 Mobile: 07944 775 989 07981 546 164			
<b>ARCHITECTURAL DRAWINGS INTERNATIONAL LTD.</b>			
E-MAIL: <a href="mailto:engids@mail.com">engids@mail.com</a>			
ALL DIMENSIONS TO BE CHECKED ON SITE ONLY TO BE SCALED FOR PLANNING AND BUILDING REGS PURPOSE		SCALE 1:100	DATE DECEMBER 2003
T.D.A. HOUSE 211 Clapham Road, London SW9 0QH		JOB No. 109	DRAWING No. REVISION

## Licensing Act 2003 Premises Licence Summary

**Premises Licence Number**

Prem1444

**Version Reference**

16/00209/PRMVAR

### Premises Details

**Postal address of premises including Post Town & Post Code, or if none, ordnance survey map reference or description**

IBEX Venue Restaurant And Hall  
TDA House  
Rear Part 1  
211 Clapham Road  
London  
SW9 0QH

**Telephone number** 07949 700 412

**Where the licence is time limited the dates**

-

**Licensable activities authorised by the licence**

Live Music (*indoors only*)  
Recorded Music  
Performances of Dance (*indoors only*)  
Provision of Facilities for Similar Entertainment  
Late Night Refreshment (*indoors only*)  
Supply of Alcohol

**The times the licence authorises the carrying out of licensable activities**

**Live Music**

Monday - Sunday 11:00 - 00:00

**Recorded Music**

Monday - Sunday 11:00 - 00:00

**Performances of Dance**

Monday - Sunday 11:00 - 00:00

**Provision of Facilities for Similar Entertainment**

Monday - Sunday 11:00 - 00:00

**Late Night Refreshment**

Monday - Sunday 23:00 - 00:00

**Supply of Alcohol**

Monday - Sunday

11:00 - 00:00

**The opening hours of the premises**

Monday - Sunday

09:00 - 00:00

**Where the licence authorises supplies of alcohol whether these are on and/or off supplies**

Alcohol may be supplied for consumption on the premises

**Name, (registered) address of holder of premises licence**

Daniel Musse  
5 Sunfields Place  
London  
SE3 8SP

**Registered number of holder, for example company number, charity number (where applicable)**

**Name of designated premises supervisor where the premises licence authorises the supply of alcohol**

Daniel Musse

**State whether access to the premises by children is restricted or prohibited**

All children attending the premises shall be accompanied by a responsible adult. No unaccompanied children shall be permitted access to the premises.