West Norwood Cemetery

PROJECT OFFICER UPDATE

Programme Overview

With year two completing March 31st, we can reflect on some of the successes achieved in an eventful 2015/16:

- Successful Round 1 Parks for People bid;
- A prudent approach to a grave re-use policy and process that has seen this project move forward;
- Clearance of vegetation and earth form the base of the northern perimeter wall;
- Ivy clearance on the northern and western perimeter walls and railing;
- Clearance of the Effra culvert;
- Digitisation of Burial Record – works started;
- Monument restoration – Letts and Thomas.

Also, some very sad news was the passing of Trevor Uprichard who lost his battle with pancreatic cancer after 4 months. Trevor played a huge part in the Round 1 HLF bid and he will be sorely missed by colleagues, and the wider Lambeth community.

2016/17 PROGRAMME

The ‘year 2’ programme (£1,304m) of the Capital Investment Priorities has been approved as a key decision on 27th February 2016.

Year two will build upon the success of 15/16 financial year, although the full £1,304m will be spread across all three of Lambeth Cemeteries, £413,000 has been allocated to West Norwood:

<table>
<thead>
<tr>
<th>Project</th>
<th>Programme</th>
<th>Detail</th>
<th>Cost</th>
<th>Year</th>
</tr>
</thead>
<tbody>
<tr>
<td>Drainage</td>
<td>Drainage</td>
<td>Detailed Design</td>
<td>£77,250</td>
<td>2016-17</td>
</tr>
<tr>
<td>Catacombs</td>
<td>Catacombs &amp; Visitors Centre</td>
<td>Round 1 HLF Bid</td>
<td>£50,000</td>
<td>2016-17</td>
</tr>
<tr>
<td>Management</td>
<td>Project Management</td>
<td>Client Management of Scheme</td>
<td>£61,800</td>
<td>2016-17</td>
</tr>
<tr>
<td>Consultant</td>
<td>Resourcing</td>
<td>HLF Submission - Round 2</td>
<td>£101,500</td>
<td>2016-17</td>
</tr>
<tr>
<td>Landscaping and Gardening</td>
<td>Vegetation</td>
<td>Clearance - eastern boundary wall</td>
<td>£41,200</td>
<td>2016-17</td>
</tr>
<tr>
<td>Monuments and Memorials</td>
<td>St Mary at Hill Plot</td>
<td>Initial Site investigation and Clearance works</td>
<td>£16,171</td>
<td>2016-17</td>
</tr>
<tr>
<td>Re-Use &amp; Burial Capacity</td>
<td>Re-Use of public consecrated graves</td>
<td>Design, consultation and faculty approval</td>
<td>£50,000</td>
<td>2016-17</td>
</tr>
<tr>
<td>Graves - General</td>
<td>Cemetery Make Safe Programme - Phase 1</td>
<td>Making safe any gravestones that are a H&amp;S risk</td>
<td>£15,450</td>
<td>2016-17</td>
</tr>
</tbody>
</table>

£413,371
Heritage Lottery Fund Programme

Lambeth was granted a “permission to start” 21st April 2016. The priority at this point is to get a consultant team in to lead on the design and Round 2 bid. A tender specification has been drafted and is with our HLF ‘mentor’ – Paul Drury for review and approval. Key dates and timescales for procurement will be tight, but will be confirmed in the coming days by Lambeth’s Corporate procurement team.

A draft governance structure of the HLF Project development team has been appended to this report.

Grave Re—use update

Presentation to follow

Other Updates

Burial Record Digitisation has been completed at Streatham and Lambeth Cemetery. Deceased Online (DOL) will be due to pick up the West Norwood registers from w/c 16th May. DOL will hold the registers for a period of two weeks – in the interim any searches that need to be made can be done through the cemetery office by them calling DOL for the information.

Monument Restoration – Letts and Thomas

Work to make these monuments safe started 8th February 2016. The view at the time was to provide both monuments with better stabilisation so their main memorial stones did not crack their respective ledger stones.

Upon removing the main memorial stones, it was found that the brick vaults beneath were in a much poorer condition that originally thought – Thomas essentially only had one side the vault and a corner of brick work holding up the ledger stone and memorial that probably weighs 2-3 tonnes.

Figure 1: Thomas prior to taking up the bottom section of the main memorial stone
Both jobs require the restoration team to step back and seek advice from structural engineers, Historic England and Lambeth Conservation team. The next step is to arrange a meeting between the parties, then agree a way forward.

**Tree Surgery and Removal**

Bob Flanagan and Steven Wong visited the cemetery 5th February with Lambeth Tree Officer and contractors to identify the trees that require immediate attention i.e: those that are ‘at risk’ of falling, or part falling and damaging parts of the cemetery. The visit was eye opening in terms of understanding the scale of work required. Steps to be taken are:

- Carry out a full condition survey
- Map the trees out
- Remove trees that are in a poor condition, or carry out surgery to branches that are dangerous
- Replant new, more appropriate trees where necessary.
Proposed Governance Structure of HLF development team

- Heritage Lottery Fund
- Project Steering Group - HLF
  Chair: Nicholas Long (TBC)
- Scheme of Management
  Management Advisory Group

- Cabinet Member for Neighbourhoods:
  Councillor Jane Edbrooke

- Technical Officers Group

- Project Manager
  Steven Wong

- Capital Accountant

- Consultant Team

- Activity Co-ordinator

- Sub Group 1: Infrastructure, landscape and general works
- Sub Group 2: Visitors Centre
- Sub Group 3: Volunteering & Promotion
- Sub Group 4: The Greek Enclosure

- Cabinet Member for Neighbourhoods:
  Councillor Jane Edbrooke

- Technical Officers Group