

MBETH

**meteries and
matoria Regulations**

CEMETERIES

Lambeth Cemetery
Blackshaw Road, Tooting, SW17
(Telephone No. 01-672 6342)

Streatham Cemetery
Garratt Lane, SW17
(Telephone No. 01-672 6342)

West Norwood Cemetery
Norwood Road, SE27
(Telephone No. 01-670 0011)

CREMATORIA

Lambeth Crematorium.
Blackshaw Road,
SW17 OBY
01-672 1390

West Norwood Crematorium,
Norwood Road,
SE27 9JU
01-670 0011

OPENING AND CLOSING HOURS

	Monday to Friday		Saturdays, Sundays and Bank Holidays	
	Opening Hour am	Closing Hour pm	Opening Hour am	Closing Hour pm
January 4.00	8.00	4.00	10.00	4.00
February 4.00	8.00	4.00	10.00	4.00
March 4.00 4.00	8.00	4.00	10.00	4.00
April 6.00	8.00	6.00	10.00	5.00
May 6.00				
June 6.00)	8.00	6.00	10.00	6.00
July 6.00)				
August 6.00)				
September 6.00)	8.00	6.00	10.00	5.00
October 6.00	8.00	6.00	10.00	4.00
November 4.00	8.00	4.00	10.00	4.00
December 4.00		4.00		

(N.B. Christmas Day 10.00 am to 2.30 pm.)

LONDON BOROUGH OF LAMBETH

RULES AND REGULATIONS

with respect to the Management
Regulation and Control of the

Lambeth Cemeteries and Crematoria

Rules and Regulations made by the Mayor, and Burgesses of the London Borough of Lambeth, acting by the Council of the said Borough as the Burial Authority with respect to the Management, Regulation and Control of the Lambeth Cemeteries and Crematoria provided by them pursuant to the Burial Acts 1853/57, the Cremation Acts 1902/52, the Births and Deaths Registration Acts 1836/1929, the Local Government Act 1972, The Local Authorities Cemeteries Order 1977 and all other powers in that behalf them enabling.

BOROUGH CEMETERIES AND CREMATORIA REGULATIONS

Interpretation of Terms

In these regulations, the following words and expressions shall have the meaning hereinafter respectively assigned to them, unless such meanings be repugnant to or inconsistent with the context or subject matter in which such words or expressions occur; that is to say:-

- "Director" ✓ means the person for the time being appointed in that designation to act as Director of Civil Engineering and Public Services, or any person for the time being authorised by him to act on his behalf;
- "bricked grave" ✓ means an underground burial place constructed of brickwork or stone with walls not exceeding 115 millimetres in thickness and prepared for single interment and covered with earth after the burial;
- "casket plot" ✓ means a plot reserved for the interment of cremated remains only;
- "consecrated" ✓ means consecrated according to the Rites of the Church of England.
- "grave" ✓ means a burial place formed in the ground of excavation;
- "grave space" ✓ means the area or plot in which a grave is situated or to be provided;
- "memorial" includes any gravestone, headstone, tomb, monument, cross, flat-stone, paving, or any other monumental work or any flower vase with inscription, or any other erection erected, constructed, placed or laid (for the purpose of a memorial) over or upon any grave or tomb;
- "ordinary grave" ✓ means a grave in which the Exclusive Right of Burial has not been purchased;
- "private grave" ✓ means an earthen grave in which the Exclusive Right of Burial has been purchased for a period of 50 years;
- "The Cemetery Superintendent" ✓ means the person appointed by the Director in the Designation of Superintendent and Registrar in respect of each cemetery and Crematorium or any person for the time being authorised to act on his or her behalf.
- "the Cemeteries and Crematoria" ✓ means the Burial Grounds and Crematoria provided by and belonging to the Council and situate at West Norwood, Streatham and Tooting;

"the Council" ✓

means the Mayor, and Burgesses of the London Borough of Lambeth acting by the Council of this said Borough or any Committee to which the Council may from time to time delegate their powers and duties;

"vault" ✓

means any burial place constructed, whether above or below ground level of brickwork or stone and prepared for more than one coffin;

✓ 1. The Cemeteries and Crematoria Offices will be open weekdays from 8.45 am to 4.45 pm. The offices will be closed on Saturday, Sunday, Christmas Day, Good Friday; and other Bank Holidays. *FRIDAY 8.00 am - 4.00 p.m.*

✓ 2. All notices of interment and cremation shall be given at the offices of the Cemetery or Crematorium on forms provided for that purpose. In the case of a new private grave or the re-opening of a vault or brick or private grave, two clear working days (exclusive of Saturday, Sunday, Christmas Day, Good Friday and Bank Holidays) before the proposed interment; and in other cases at least 36 hours (exclusive as aforesaid) before the proposed interment. This rule shall not apply to cases of death from epidemic diseases, or other interment or cremation required to take place immediately upon the certificate of a Coroner or of a Medical Practitioner or to the case of a body found at sea or washed ashore. Where full note of interment or cremation is not given, an extra charge will be made. All forms for cremation shall be handed in at the Cemetery/Crematorium office by ~~10 am~~ on the working day previous to the day on which the cremation takes place.

✓ 3. The hours for interment shall be from 9.00 am to 3.30 pm and cremation from 9.00 am to 4.00 pm. No interment or cremation shall take place on ~~Saturday, Sunday~~, Christmas Day, Good Friday or other Bank Holidays except in the cases of emergency. *Sunday*

✓ 4. The selection of a private grave space in all cases of purchase shall be subject to the approval of the Council, but the wishes of the applicant will be met so far as practicable. The Council may exercise the right to reserve any portion of the Burial Ground.

✓ 5. Orders for interment or interment of cremated remains shall be given on the prescribed forms at the Cemetery office.

✓ 6. No authority is required for the burial of the remains whether or not cremated of the registered owner of the right of burial in a private grave. After such burial the Grant of Representation to the estate of such registered owner must be produced as soon as practicable for registration at the Cemetery office. In the event of there being no Grant, a statutory declaration must be made by the proper legal representative or other person entitled and produced at the Cemetery office for registration. Until registration a request for the re-opening of the grave for further interments will not be accepted.

✓ 7. In the case of an interment in an ordinary grave, the order shall be signed by a near relative of the deceased, or accompanied by a form of consent in writing signed by such near relative, or a person acting on behalf of the relatives of the deceased authorising the interment in any ordinary grave.

✓ 8. The Council may from time to time prescribe fees and charges for all and any facilities, services and articles provided at the Cemeteries or Crematoria. All appropriate fees shall be payable on notice for interment or cremation being given, otherwise the interment or cremation will not be permitted to take place.

✓ 9. Any orders or instructions given by telephone will be received at the sole risk of the person giving such orders or instructions. The Council will not be responsible for any loss or misunderstanding which may arise with regard to orders or instructions given by telephone unless such orders or instructions are immediately confirmed in writing. The Council will not be liable for any failure in arrangements for burial or cremation due to circumstances beyond their control.

✓ 10. The Registrar's certificate or the Coroner's Order for disposal of a body shall be delivered to the appropriate Cemetery before a burial or cremation shall take place.

11. The booking of a Clergyman or Minister is the sole responsibility of the Funeral Director as is is payment of their fees.

12. The grave space set apart for each person interred, (except in the case of still-born children of a child, the coffin of which does not exceed 1,200 millimetres in length) shall be 2 metres long and not less than 750 millimetres in width. The grave space set aside for the interment of children as aforesaid and the casket plots shall be 1 metre long and 750 millimetres wide. No body shall be interred or cremated unless enclosed in a coffin approved by the Cemetery Superintendent.

13. When more than one body is interred in an ordinary grave, the soil shall be excavated to the depth of an additional 600 millimetres beyond the minimum depth of 600 millimetres in the case of an ordinary or private grave for each body in excess of one intended to be interred.

14. The depth of every grave shall be recorded in the Register of Burials.

15. No grave or vault in which the Exclusive Right of Burial has been purchased shall be opened without the production of the Deed of Grant. Provided always that in cases where the Deed of Grant has been lost or mislaid, or where the consent of the owner cannot conveniently be obtained, the grave shall be opened on the application of any person whom the Council shall consider entitled thereto, or such person giving an Indemnity to the Council in the prescribed form.

16. Every person who, in the Cemeteries, re-opens a private grave other than a lawn type grave shall as soon as conveniently may be after the lapse of such a period as may reasonably suffice for the natural subsidence of the earth with which the grave has been filled up, cause the grave to be properly covered with fresh turf, or with a memorial which in the pursuance of any grant by the Council may lawfully be erected on the grave.

17. No coffin shall be buried in a grave unless separated from any other coffin already in the grave by means of a layer of earth not less than 150 millimetres in thickness.

18. Save in exceptional circumstances and with the express consent of the Cemetery Superintendent metal coffins shall not be used in private or ordinary graves.

19. The body of the deceased person will not be accepted for disposal either by burial or cremation unless such body is properly enclosed in a suitable coffin. Interference of any description with any coffin or its fastenings whether before or after the committal will not be permitted within the confines of the cemeteries or the crematoria.

20. No interment shall be permitted in any Cemetery or Crematorium Chapel.

21. No tablet shall be placed on the exterior of any such Chapel.

22. All interments in private graves purchased after the coming into force of these Regulations shall be the lawn type with memorials complying with Regulation 23 thereof. Cremated remains of adults may only be interred in adult grave spaces or casket plots with memorials as aforesaid.

23. Each lawn type memorial shall be a headstone, vase headstone or open book type headstone not exceeding one metre in height. 3' 3" ? INCLUDIN JTBSC -

24. A planting area one metre in length and 750 millimetres in width is permitted in front of each memorial for spring bulbs and or summer flowers. Trees, shrubs or raised edges are not permitted.

25. In respect of private grave spaces the Council will, on payment of the appropriate fee, issue a Deed of Grant conferring on the Grantee the Exclusive Right of Burial in the grave indicated therein, on the terms which will be set out in the Deed, which shall include the following :-

(a) The right of burial shall be exercisable only (subject as mentioned below) for a period of 50 years from the date of Grant, after which it will lapse and revert to the Council.

(b) The Grantee (or his successor in title) may, during the last five years of the above-mentioned period (or any extension thereof) on payment of a fee of 50% of the cost of Exclusive Right of Burial at that time in the grave obtain a renewal of the Grant for a further period.

(c) The first and any subsequent interment in any grave shall be at a depth to be prescribed by the Council.

(d) The rights conferred by the Deed shall not include any conveyance or demise of any estate or interest in the freehold of the grave space and shall be subject to the Council's right of management and control of the Cemeteries, and to the reservation and provisions contained in the Council's Regulations for the time being in force, as well as to any other directions of the Council from time to time relating to Cemeteries.

26. Memorials will be permitted to remain on the grave space for the duration of the Grant of Exclusive Right of Burial, on the expiry of the term of the Deed of Grant the grave space shall revert to the Council and the memorial will be removed.

27. Application for consent to erect, place or remove any memorial or tablet or any inscription thereon must be made at the Cemetery office, on forms provided for that purpose. The form or application must be signed by or accompanied by a written authority from the registered owner or his or her personal representative.

28. A drawing showing the form and dimensions of every memorial or plaque and a copy of any proposed inscription thereon and of any proposed inscription in the Book of Remembrance, shall be submitted for the approval of the Council and filed with the Cemetery Superintendent prior to the erection or placing in position of such a memorial or making of such inscription. The form must be signed by or accompanied by a written authority from the registered owner or his or her representative.

29. No wood, iron or metal memorials or tablets will be permitted in the Cemeteries except on special war graves. The Cemetery Superintendent may remove without notice anything placed on a grave without authority.

30. Any memorial placed on a grave required to be opened for an interment therein, shall be removed by and at the expense of the owner of the grave or the person giving the order for the interment, and shall be re-erected or replaced by and at the expense of such owner or person as soon as practicable after interment. Any such memorial if unnumbered shall have the number of the grave space engraved thereon before the re-erection takes place.

31. The Council reserve to themselves the right of passage over all graves and where such a course is necessary, temporarily to cover or remove, without notice, the memorial upon any grave in order to permit the re-opening of another grave in the vicinity or for any other purpose.

32. Memorials may not be fixed during unsuitable weather conditions or whilst the ground is in an unfit state.

33. All brickwork foundations for memorials, re-fixing and any other work not performed by employees of the Council shall be subject to the approval of the Council or their officers.

34. In the construction of memorials, all materials used shall be of the best quality and description. The Cemetery Superintendent may refuse consent to the use of any materials failing to conform to the required standard.

look at

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150. 6"
75
150
300
600
3"
6"
12"
2"

35. Materials used in connection with the erection of any memorial shall be conveyed into the Cemeteries in such a manner as the Cemetery Superintendent may prescribe in order to avoid injury to the grounds and paths. All covering as may be required to preserve the turf or roads from injury in the conveyance or erection of such memorials shall be provided by the parties erecting such memorials. No vehicles of any description may remain in the Cemeteries longer than is necessary, nor may be taken on the grass or left unattended.
36. The work of fixing and re-fixing of all memorials, when commenced, shall continue from day to day until completed, or the Order authorising such work shall lapse.
37. The erection, re-fixing or repairs to memorials will not be permitted on Saturday, Sunday, Christmas Day, Good Friday, or Bank Holidays.
38. No memorials or materials shall be brought into the Cemeteries or Crematoria unless required for immediate use or erection. All memorials must not exceed the prescribed dimensions stated.
39. All persons engaged on work in the Cemeteries and Crematoria in connection with the graves, memorials, stones, vases, tablets or otherwise, shall comply with all reasonable directions and requirements of the Cemetery Superintendent.
40. No memorials shall be erected and no repairs, renovations or other monumental work shall be carried out without notice in writing accompanied by the written consent of the owner at least 24 hours prior to commencement of the work being given to the Cemetery Superintendent.
41. No stone shall be hewn, sawn or dressed within the precincts of the Cemeteries and Crematoria without prior consent of the Cemetery Superintendent. This Regulation shall not apply to the making of any additional inscription.
42. To assist in maintaining the Cemeteries in a neat and tidy condition the Council will cause all neglected mounds on private graves to be levelled and the grave spaces turfed flat. In no case will the mound be replaced.
43. The Council may trim, cut down or dig up and remove any shrub or plant which in their opinion has become unsightly or overgrown, in the event of the person in whom the Exclusive Right of Burial in the grave on which such shrub or plant stand is vested, fails to trim, cut down or remove any such shrub or plant after 14 days' notice in writing has been sent by recorded delivery post to the registered owner, or in cases of extreme emergency without notice.
44. All memorials, stones, vases, tablets and all places of burial shall be kept clean and in good repair by the owners thereof respectively (except in cases where arrangements have been made for this to be done by the Council); and on default by the owners after 14 days' notice in writing has been sent by recorded delivery post to the registered owner or owners at his or their registered address, the same shall be forfeited to the Council, who shall then be entitled to take possession thereof, and the ground belonging thereto.
45. The Council may remove, re-fix or make safe, any memorial which is in any way dangerous or unsightly through neglect or other cause.
46. All funerals at the Cemeteries are under the control of the Cemetery Superintendent. All vehicles accompanying funerals must be driven to the places specified. Cars must not be left unattended on the Cemetery roads and except when attending funerals cars must not be driven into Cemeteries and Crematoria without first receiving permission from the Cemetery Superintendent.
47. Cycles or motor-cycles must not be ridden in the Cemeteries. ?
48. Grave owners and other persons shall not interfere with the Council's employees at their duties and shall not employ them to plant graves or execute private work of any kind whatsoever in the Cemeteries, either in their own time or during the Council's working hours.
49. No person except on business shall be allowed access to the Council's mess rooms, tool sheds, garages or the Crematoria Committal Rooms.

50. No persons shall within the Cemeteries or Crematoria distribute tracts, business cards or other literature, or solicit orders for funeral directors, florists or monumental masons and car hire.
51. No advertising boards, plaques or tablets shall be placed on or around any memorial nor shall any form of advertisement be placed or displayed in any part of the Cemeteries or Crematoria.
52. Complaints concerning any matter connected with the Cemeteries or Crematoria or incivility or inattention on the part of any employee of the Council should be made to the appropriate Cemetery Superintendent.
53. No article placed on a grave or in any Crematoria, Chapel of Remembrance may be removed without the permission of the Cemetery Superintendent.
54. Any person detected wilfully damaging or stealing Council or other property in the Cemeteries will be prosecuted.
55. Children under sixteen years of age will not be admitted to the Cemeteries or Crematoria unless in charge of some responsible person, unless with the consent of the Cemetery Superintendent.
56. The Council accept no liability whatsoever for personal injury (whether fatal or otherwise) loss of or damage to property or any other loss damage costs and expenses however caused to persons entering the Cemeteries or Crematoria.
57. No dogs will be allowed in the Cemeteries ~~unless with a responsible person and kept at all times on a lead.~~ DOG LEADS ARE PROVIDED AT ENTRANCES.
58. The Council reserve to themselves the right from time to time to make any alterations in the foregoing Rules and Regulations.
59. Any person offending against these Regulations may be prohibited from entering or working within the Cemeteries or Crematoria and for such a period as the Council may determine.

Additional Regulations applying to the Crematoria and Garden of Rest

60. No cremation shall take place except on the written authority of the Medical Referee.
61. The Medical Referee will, before authorising the cremation, examine the application and certificate and ascertain that they are such as may be required by Her Majesty's Secretary of State, and that the inquiry made by the persons giving the certificate has been adequate. He may make any inquiry with regard to the application and certificate that he may think necessary.
62. The Medical Referee may in any case decline to authorise cremation without stating any reason.
63. The foregoing Regulations shall not apply to the cremation of human remains which have already been buried for not less than one year. Such remains may be cremated, subject to such conditions as the Secretary of State may impose in the exhumation licence granted by him. and any such cremation in which those conditions are not observed shall be deemed a contravention of these Regulations.
64. Notwithstanding the foregoing Regulations the Medical Referee may permit the cremation of the remains of a still-born child if it is certified to be still-born by a registered practitioner after examination of the body, and if the Referee, after such inquiries as he may think necessary, is satisfied that it was still-born, and that there is no reason for further examination. Before permitting such cremation the Medical Referee shall except where an inquest has been held and a certificate given by the Coroner in Form E, require the production of a certificate in pursuance of Section 7(4) of the Act of 1926 that the still-born birth has been duly registered.
65. Each body will be cremated separately. An exception will be permitted where death is due to childbirth, when ~~mother~~ ^{MOTHER} and child or children may be cremated in the same coffin, provided the necessary authority to cremate has been granted in each case. This applies to the case of a child or children under one month old.

✓ 66. The Code of Cremation Practice drawn up by the Federation of British Cremation Authorities regarding the management of Crematoria and for the time being in force shall apply. The Code of Cremation Practice may be seen at the Cemeteries and Crematoria Offices.

✓ 67. The coffin must be made of an easily combustible wood. Resinous or badly seasoned wood must not be used. Coffin handles, nameplates and ornaments must be of wood or other combustible material. No cross-pieces of wood may be attached to the bottom of the coffin. The coffin may not be painted or varnished, but may be covered with a suitable cloth. The use of pitch, sawdust or cotton wool should be avoided.

○ 68. A coffin must not exceed 2,100 millimetres in length, 700 millimetres in width and 500 millimetres in depth.

✓ 69. In no circumstances will the Council permit any portion of the coffin or its contents to be removed after it has been received in the Crematoria.

70. Urns, caskets or containers for the transport of cremated remains from the Crematoria ~~will~~ CAN? be supplied by the Council on payment of the prescribed fee.

✓ 71. Save as hereinafter mentioned, instructions for the disposal of cremated remains must be delivered to the Cemetery Superintendent within twenty-eight days after the cremation, in default of these instructions the Cemetery Superintendent may, at his/her discretion, dispose of the cremated remains by strewing in the Garden of Remembrance at the Crematoria. By arrangement with the Cemetery Superintendent, cremated remains may, however, be deposited at the Crematoria for a period not exceeding two months after the cremation, in which case the remains must be collected (if instructions for their disposal are not given by the Cemetery Superintendent) within twenty-eight days after this period, failing which the Cemetery Superintendent may at his/her discretion, strew the remains in the Garden of Remembrance at the Crematoria.

✓ 72. Cremated remains of a deceased person will not be given up except upon the production of a written authority from the person making application for the cremation and the signing of a receipt for such remains.

✓ 73. No person shall be permitted to enter the Committal Room at the Crematoria without the expressed consent of the Cemetery Superintendent.

✓ 74. Funerals arriving at the Crematoria later than the time previously arranged will be required to wait until it is convenient to proceed if another cremation is in progress or is scheduled to arrive.

✓ 75. All persons attending a funeral will leave the building immediately after the conclusion of the ceremony.

○ 76. Certificates of Cremation may be obtained on application to the ~~Crematorium~~ ^{Cemetery} office on payment of the prescribed fee.

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CAN?

Cemetery

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600
600
2400

6.
15.
3500
2100

600 2'
300 1'
150 6"
75 3"