

Corporate Committee Work Programme 2021-22

20 May 2021

Lead Officer/ Author	Report Title	Comments
Democratic Services	Work Programme and Action Monitoring	
Karen Sullivan	Complaints, Member's Enquiries and Freedom of Information Act Requests 2020/21	<p>First item on agenda. Need to ensure requests made at November 2020 meeting are picked up.</p> <ul style="list-style-type: none"> • To report back on the Corporate Complaints Unit's Improvement Plan • To provide a comprehensive study of Member's Enquiries.
Justin Martin	Corporate Committee Annual Report	
Justin Martin	Independent Corporate Committee Co-opted Member Recruitment.	
Nisar Visram	Statement of Accounts 2020/21 and Annual External Audit Plan	2020/21 Annual Audit Letter and 2020/21 Statement of Accounts – the Annual Audit Plan and Preparatory Activity; External Audit Plan and Preparatory Activity
Hamant Bharadia	Treasury Management Performance 2020/21	

22 July 2021

Lead Officer/ Author	Report Title	Comments/Invitations
Democratic Services	Work Programme and Action Monitoring	
Justin Martin / Michael O'Reilly	Internal Audit and Counter Fraud Progress 2021/22	Removed due to an admin error does not come to committee alongside the annual opinion as it will be a duplication and typically the first update report is in September which is scheduled.

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Justin Martin / Michael O'Reilly	Internal Audit and Counter Fraud Annual Opinion	<ul style="list-style-type: none"> • To improve evidence of success and statistics/trends over the numbers of IA recommendations/reduction in risk ratings • To detail subsequent actions arising, when previous internal audit recommendation are not implemented (where applicable) • Deferred from May to be presented alongside the Annual Governance Statement. • Include yearly lessons learned
James Rimmington	Annual Governance Statement 2020/21	To detail stats on changing risk ratings over previous years
Naeema Sarkar / Merlin Joseph / Ferisha Royal	Children's Social Care – Complaints	
Danielle Lexton / Clive Seall	Children's Social Care – Risk Management	
Dean Shoesmith	Annual Workforce metrics report for 2020/21 and Annual Equalities Report for 2020/21	Metrics changed from 20.05.21
Rob O'Sullivan / Andrew Mulindwa	Rush Common Annual Report	<ul style="list-style-type: none"> • Moved from 21.01.21 meeting and 25.03 meeting. • Moved from 20.05.21 meeting <p>Following a request made by Committee in November 2019, in relation to 101-103 Brixton Hill, SW2, a status update on the enforcement investigation into the alleged breaches of planning controls in the use of this building as a church/place of worship and other social meetings will be reported as minuted during the 14 November 2019 meeting. However, as the site is not located on Rush Common Land and as such is not a matter for consideration by Corporate Committee, the case will therefore be</p>

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		removed from any Rush Common reports, going forward
E Purser/S Waller/ Tom Branton	HfL Risks	

~~23 September 2021~~ Rescheduled to 07 October 2021

Lead Officer/ Author	Report Title	Comments
Democratic Services	Work Programme and Action Monitoring	
Richard Outram / Fiona Connolly / Anu Singh	Adult Safeguarding Annual Report	
Richard Outram / Fiona Connolly	Adult Social Care – Complaints	
Nisar Visram	Statement of Accounts 2020/21 and Annual External Audit Update	
Nisar Visram	Lambeth Compliance with the CIPFA Financial Management Code	
James Rimmington	Risk Management Strategy and Policy 2021-23	
James Rimmington	Corporate and Strategic Risk Update	Lead officer and Cabinet Member of youth violence to attend as requested in 25.03.21 meeting due to the youth violence risk remaining high for a long period of time.
Justin Martin / Verdal McGowan Michael O'Reilly	Internal Audit and Counter Fraud Progress	
Dean Shoesmith	Annual Workforce Metrics Update 2020/21	This was the report, along with the annual equalities report, which was presented to Corporate Committee 22 July 2021. Therefore, does not need attend the September meeting
Tasnim Shawkat / Zoe Bloomfield / Matt Ginn / Luke Parker	Risk Update on GDPR	To include Cyber security.
Genine Whitehorne	Procurement Update	To include an update on contract management.

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~~25 November 2021~~ Rescheduled to 02 December 2021

Lead Officer/ Author	Report Title	Comments
Democratic Services	Work Programme and Action Monitoring	
Democratic Services	Appointment of the Independent Person	
Clare Williams	Public Inspection 2020/21	Update provided in the Mazars report as there were no objections.
Clare Williams	Mazars External Audit report	
Hamant Bharadia / Robert Browning	Mid-Year Treasury Management Performance Update	
Justin Martin / Verdal McGowan / Michael O'Reilly	Internal Audit and Counter Fraud Progress	
Michael O'Reilly	Counter Fraud Policies for 2022/23	As requested in the minutes of the 25.03.21 meeting "references to officers were to be anonymised and listed in an appendix each year."
Karen Sullivan	Corporate Complaints – Six-Monthly Update	
E Purser/S Waller/ Tom Branton/ Lee Wilson /Joanna Moriarty /Andrew Forde-Johnston	HfL risks	
Tim Fairhurst / Neil Euesden / David Thomas	Administration of funds held in trust in connection with THET (Central Hill Estate)	To ensure that the Strategic Director of Resident Services' recommendations on the administration of the trust be presented to Corporate Committee and that no steps be taken by the Council concerning administration of the funds until: <ul style="list-style-type: none"> a. Consultation with stakeholders, covering residents, councillors' and officers had been undertaken; and b. Findings from the consultation exercise (a. above) was shared with Corporate Committee.

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27 January 2022

Lead Officer/ Author	Report Title	Comments
Democratic Services	Work Programme and Action Monitoring	
Amaris Wong	Calculations of Council Tax Base and National Non-Domestic Rates Return 2021/22	
Justin Martin	Internal Audit and Counter Fraud Strategy and Charter for 2022/23	
Justin Martin / Verdal McGowan / Michael O'Reilly	Internal Audit and Counter Fraud Progress	
Michael O'Reilly	Counter Fraud Policies for 2022/23	
Dean Shoesmith	Pay Policy Statement	For future reports, the Committee requested additional statistics to make clear what proportion of staff were not on the lowest point of their paygrade, including what point they were on. Further information was also requested on the process for setting salaries, when not appointed to the lowest point.
Busola Osibogun / Sarah Garner	Six-month Workforce metric update report	Moved from December meeting.
Sasa Glisic	Annual Procurement Update	
Rob O'Sullivan / Andrew Mulindwa	Rush Common Annual Report	
Jean-Marc Moocarme	RIPA Policy Amendment	
Chris John	Polling District Review – New Scheme Report	

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31 March 2022

Lead Officer/ Author	Report Title	Comments
Democratic Services	Work Programme and Action Monitoring	
Sian Hedger	Statement of Accounts Audit Plan 2021/22	
James Rimmington	Corporate Risk Register 2021/22	The Cabinet Member and Director of Children's Commissioning and Community Safety to attend. This was rescheduled from the 07 October meeting.
Justin Martin / Verdal McGowan / Michael O'Reilly	Internal Audit and Counter Fraud Progress	
Justin Martin / Michael O'Reilly	Internal Audit and Counter Fraud Plan 2022/23	
Michael O'Reilly	Counter Fraud Policies for 2022/23	
Zoe Bloomfield / Matt Ginn / Luke Parker	Risk Update on General Data Protection Regulations	To include DPIA outcomes in relation to an action raised at the 07.10.21 committee.
Busola Osibogun	Workforce Transformation Strategy Update	
Busola Osibogun	Six-Monthly Workforce Management Review (Metrics)	
E Purser/S Waller/ Tom Branton/ Lee Wilson /Joanna Moriarty /Andrew Forde-Johnston	HfL Risks	

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MAY/JUNE 2022 – PROVISIONAL

Possibly June due to local election in May.

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Democratic Services	Work Programme and Action Monitoring	
Karen Sullivan	Complaints, Member's Enquiries and Freedom of Information Act Requests 2021/22	<ul style="list-style-type: none"> • As requested on 20 May 2021 meeting, points around follow-ups about residents not being satisfied with responses to complaints to be picked up. • Follow-up on policy review changes.
James Rimmington	Annual Governance Statement 2021/22	
Justin Martin	Corporate Committee Annual Report	
Justin Martin / Verdal McGowan / Michael O'Reilly	Internal Audit and Counter Fraud Annual Report	To include lessons learned
Sian Hedger	Statement of Accounts 2021/22 and Annual External Audit	
Sian Hedger	Public Inspection 2021/22	
Hamant Bharadia / Robert Browning	Treasury Management Annual Performance 2021/22	