

Application for a Premises Licence
Passyunk Avenue
Unit 5, 22 Leake Street, Leake Street
SE1 7NN

Liberty Cheesesteak LS Ltd

Annex C

Proposed Hours:

Day	Alcohol (on & off sales) Recorded Music Live Music Exhibition of Film Indoor Sports	Late Night Refreshment	Opening Hours
Sunday	10:00 – 00:00	23:00 – 00:00	10:00 – 00:30
Monday to Thursday	10:00 – 01:00	23:00 – 01:00	10:00 – 01:30
Friday & Saturday	10:00 – 02:00	23:00 – 02:00	10:00 – 02:30

Non standard timings:

2am Year's Eve

Proposed Conditions:

1. Substantial food and non-intoxicating beverages, including drinking water, shall be available in all parts of the premises where alcohol is sold or supplied for consumption on the premises.
2. A CCTV system covering areas inside and outside of the premises should be operating and maintained according to police recommendations with properly maintained log arrangements and recordings/tapes to be kept for 30 days.
3. CCTV system is to comply with the Data Protection Act 1998 and must be working and recording correctly when the venue is open to the public.
4. A staff member from the venue who is conversant with the operation of the CCTV system must be on the premises at all times that the venue is open to the public. This staff member must immediately be able to show police or local authority officer's recent data or footage on request.
5. The Premises are to use all reasonable efforts to provide police and local authority officers with recordings from the CCTV system on request (e.g. by supplying recordings on DVD, CD or tape).
6. An incident/refusals book will be maintained and used at the premises. Upon request, it will be readily available for inspection by the police or local authority officer.

7. Security personnel, registered with the Security Industry Authority (SIA), shall be employed at the premises based on an operational risk assessment basis.
8. The premises shall actively link with the Business Crime Reduction Partnership (BCRP), its linked radio scheme and the intranet site
9. Security personnel, registered with the Security Industry Authority (SIA), employed at the premises will enter their full name, address, valid phone contact details, SIA badge number, employing company, along with the times they are working in a register upon commencement of their work at the premises. The Designated Premises supervisor/manager at the time will be responsible for ensuring that this is done and for confirming the security staff's details and permissions to work, via the public SIA website facility
10. All reasonable efforts are to be employed by the management or security personnel to keep customers quiet and orderly prior to entry and upon leaving the Premises.
11. No customers shall be allowed to leave the premises with open alcoholic beverages or to consume alcohol on the public highway, save for the external area(s) where tables & chairs shall be provided as per the designated plan. The use of this area(s) shall cease at 23:00hrs Monday to Sunday.
12. From 23:00hrs, customers shall be prohibited from taking their drinks into the external designated smoking area(s).
13. No service/sale of alcohol to any persons who appear drunk or inebriated.
14. Management/staff shall proactively monitor the conduct and behaviour of patrons inside the premises and external area to ensure no noisy, rowdy or anti-social behaviour. Those patrons deemed to be engaging in such behaviour shall be asked to disperse from the premises and area quietly.
15. The premises shall undertake routine litter picks to the external area and public highway frontage at intermittent intervals during the business trading hours and at the terminal hour when all patrons have vacated the premises to remove all discarded litter, food waste/packaging, drinking vessels and cigarette butts.
16. Regular glass and bottle collections shall be undertaken in the external areas to prevent the build up of glassware.
17. Devise and implement a robust dispersal policy to ensure that patrons leave the premises and vicinity as quietly and speedily as possible. Ensure that patrons are verbally advised by management/SIA upon leaving to be mindful of the neighbouring residents so as not to disturb the peace.
18. Public transport should be actively promoted at all times as a primary form of transport to and from the premises. Accordingly, use of private vehicles shall be discouraged. Details of the tube, rail, bus network and reputable licensed taxi-cab operators to be provided within the premises.
19. There shall be no emptying of bottle banks between the hours of 23:00 - 08:00hrs Monday to Sunday.
20. All deliveries and collections shall take place between the hours 08:00 - 23:00hrs Monday to Sunday.

21. Erect prominent and legible signage to the premises and external area advising patrons to be mindful of the neighbouring residents and to disperse from the premises in a timely manner without making undue noise or engaging in anti-social behaviour.
22. All staff to be trained to ask for and check age/ID of young-looking customers, and how to deal with a situation. Refresher training for staff every 6 months. Written training details recorded and produced on request.
23. Only accept a passport, driving licence or Pass card as proof of age. (As well as HM Forces ID cards).
24. To maintain a Refusals register and record any instances of refused service because of age/no ID, or drunkenness, to be and produced on request.
25. To be aware of proxy sales where an adult will buy alcohol for a child.