

CABINET MEMBER DELEGATED DECISION 04 MAY 2021

Report title: CCTV Surveillance

Wards: All

Portfolio: Cabinet Member for Jobs, Skills and Community Safety: Councillor Jacqui Dyer

Report Authorised by: Bayo Dosunmu: Strategic Director for Resident Services

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REPORT SUMMARY

This report seeks approval to directly award a five-year contract for the provision of CCTV surveillance service to BT Redcare to provide fibre optic connection via the Crown Commercial Service (CCS) Framework agreement. The contract will start on the 1 April 2021 and expire on the 31 March 2026 for an annual value of £102,493 and total maximum contract value of £512,465 with no option to extend. BT Redcare is the only provider that can offer this service at the current time.

The part II report consists of the contractor's and other financial information and is exempt from disclosure.

FINANCE SUMMARY

The total revenue cost for the rental of the fibre optic cables over a 5-year period is £512,465 and will be paid each year from the existing revenue budget at an annual cost of £102,493. This revenue budget is held in the service area and does not require any further revenue or capital funding at this time.

RECOMMENDATIONS

To approve the contract award to BT Redcare via the Crown Commercial Services Framework Agreement (RM3808 Lot 12). The contract will run for five (5) years, starting on the 1 April 2021 and expire on the 31 March 2026, with no option to extend. The maximum contract value will be £512,465.

REASONS FOR EXEMPTION FROM DISCLOSURE

The accompanying part II report is exempt from disclosure by virtue of the following Paragraphs of schedule 12A to the Local Government Act 1972.

Paragraph Three: Information relating to the financial or business affairs of a particular person (including the authority holding that information).

1. CONTEXT

- 1.1 In 2012 Lambeth CCTV signed a single service contract with BT Redcare. The contract charters conditions to the continued supply and maintenance of fibre optical cable circuits that transmit footage from cameras to the Council's Camera Surveillance Suite based at Shakespeare Road. The cameras are used for real time monitoring allowing the PPARS Camera Surveillance Service to meet key objectives (assist in the detection of crime by providing evidence in criminal proceedings, deter crime, improve public safety and enhance the public perception of safety, assist in the prevention and reduction of public disorder and anti-social behaviour and to promote and enhance the Council's working partnership with the Police. The capture and processing of images has played an invaluable part in meeting the key objectives. This single contract includes all the BT Redcare fibre services supplied to both the anti-social behaviour and crime surveillance camera network, and the separate Parking Enforcement CCTV service.
- 1.2 BT Redcare has retained ownership of the fibre circuits despite a Central Government programme which has sought to fragment the telecommunications services provided by the British Telecom Plc. There is no legal or regulatory requirement for BT Redcare to transfer ownership of the existing circuits to any of its competitors. Any other supplier who sought to provide this service would either have to lease the circuits directly from BT Redcare (which could increase costs) or alternatively lay new fibre optic cable networks (at considerable capital cost).
- 1.3 This proposal will maintain the provision of a fibre optic cable network from BT Redcare in the short term, while the Council implements recommendations following a review of its Camera surveillance service to explore alternative cost-effective technological advancements in relation to service design and delivery.

2. PROPOSAL AND REASONS

- 2.1 The direct call off was carried out as per the approved Procurement Strategy dated 23 March 2021.
- 2.2 As this is a direct Call-Off, there is no requirement to evaluate tender submissions. However, the mechanism to negotiate certain terms, scope, and social value was utilised. LBL has discussed all areas of the Statement of Requirements with the contractor and received a detailed proposal covering key element of the scope of service including social value commitment. In addition, a review of their business delivery methodology and price schedule was carried out to establish value for money. Details of their price submission and price comparison is in the part II report.
- 2.3 The BT Redcare fibre cable network currently hosts 88 circuits sited across the borough's town centre areas, main roads and residential areas. The Council utilises three main types of infrastructure in the transportation of images from cameras to the Camera Surveillance Control Room:
 - Fibre Cable
 - Sim card (4G)
 - Radio waves RF

Contract Management

- 2.4 The contract is currently managed by Resident Services Public Protection, Assurance & Regulatory Services. Key KPIs are centred around the provision of an uninterrupted and secured network service. There are quarterly telephone conferences that cover Client / Contractor issues.
- 2.5 Issues in relation to the camera surveillance service are picked by Senior Management through both monthly performance reporting and one to ones with the Public Protection, Assurance & Regulatory Services Business Development & Compliance Manager who manages the contract directly.
- 2.6 Should the service be disrupted in the interest of business continuity, the contractor (BT Redcare) has an obligation to get the network back to an operational status at the earliest opportunity. In addition, the Council have both RF and 4G cameras situated in the borough's town centres and many of its Housing Estates that will remain operational; in the case of main roads and thoroughfares, the Council has an agreement with Transport for London to share their camera infrastructure.

3. FINANCE

- 3.1 The total revenue cost for the rental of the fibre optic cables over a 5-year period is £512,465 and will be paid each year from the existing revenue budget at an annual cost of £102,493. This revenue budget is held in the service area and does not require any further revenue or capital funding at this time.

4. LEGAL AND DEMOCRACY

- 4.1 The authority to enact this report's recommendation is delegated to the Cabinet Member for Job, Skills and Community Safety. Before exercising that authority, this paper should be reviewed by the Procurement Board.
- 4.2 Procuring via a properly procured framework is compliant with the requirements of both the Council's Contract Standing Orders and the Public Contracts Regulations 2015 provided the Council is named, or is part of an identifiable group cited, in the original contract notice published in respect of the framework. The Council must adhere to the call-off conditions of the framework when awarding contracts from it.
- 4.3 This proposed key decision was entered in the Forward Plan on 15 March 2021 and the necessary 28 clear days' notice has been given. The report will be published for five clear days before the decision is considered by Cabinet. Should it be approved and following the publication of the Cabinet minutes, a further period of five clear days, the call-in period, must then elapse before the decision becomes effective. If the decision is called-in during this period, it cannot be enacted until the call-in has been considered and resolved.

5. CONSULTATION AND CO-PRODUCTION

- 5.1 As part of the development of the various gateway reports and approvals, PPARS have engaged and consulted with the various Sections and Departments including Legal, Finance and Procurement

6. RISK MANAGEMENT

6.1 The Project Team responsible for the delivery of the procurement and management of the subsequent contract have developed a risk register in Table 1 below. The main risks that impede on the successful delivery of this procurement and contract are:

Table 1 – Risk Register

Item	Risk	Likelihood	Impact	Score	Control Measures
1	To further delay the decision of this proposal could risk service withdrawal by provider	2	8	16	Liaise with BT Redcare Accounts Manager, updating them on progress in relation to a new agreement moving forward, ensuring that the contract award is agreeable on both sides
2	Alternative, cost and delivery of efficient technology that the Council would like to explore becomes available during the contract term	1	2	2	The proposed agreement term has intentionally been scheduled to terminate on the 31 st March 2026. In addition, an appraisal of all BT Redcare agreements across the Resident Services Directorate with a view to an amalgamation of all agreements to be negotiated as a single contract (delivering value for money).
3	We have run a credit check on this supplier and there is no overall identified business risk.	1	1	2	We have completed a Dun & Bradstreet credit check.

Key

Likelihood	Very Likely = 4	Likely = 3	Unlikely = 2	Very Unlikely = 1
Impact	Major = 8	Serious = 4	Significant = 2	Minor = 1

7. EQUALITIES IMPACT ASSESSMENT

7.1 The Equalities Impact Assessment has been completed with regards to the proposed new contract award of this agreement and found to be minimal (contract is for the continued provision of the use of circuits to transfer surveillance camera images to the Camera Surveillance Camera Control Room).

8. COMMUNITY SAFETY

- 8.1 There is no statutory requirement for the council to deliver camera surveillance services within the borough. However, the PPARS Camera surveillance service continues to make a major contribution to the crime and anti-social behaviour reduction services delivered by the council in partnership with the Metropolitan Police service and other agencies.

9. ORGANISATIONAL IMPLICATIONS

Environmental

- 9.1 None.

Health

- 9.2 None.

Corporate Parenting

- 9.3 None.

Staffing and accommodation

- 9.4 This proposal has no staffing or accommodation implications.

Responsible Procurement

Good quality jobs with fair pay and decent working conditions

- 9.5 Lambeth's commitment to the London Living Wage (LLW) is required within the Call-Off requested order and specification outlining that direct employees and sub-contracted staff be paid the LLW of at least £10.55 per hour and any subsequent rises announced by the Living Wage Foundation. There is a requirement for the proposed contractor to comply with the Modern Slavery Act (2015). The freedom for all employees to join a trade union and not be treated unfairly for belonging to one will also be requested within the Call-Off order request and specification. The terms and conditions will include provisions for the contractor to allow employees the freedom to join a trade union and not be treated unfairly for belonging to one.

Quality Apprenticeships, targeted Employment for Lambeth residents and Lambeth Priority Group

- 9.6 Training and employment opportunities for local residents as well as apprenticeship schemes will be requested as part of the Call-Off. This will include targeting jobs and apprenticeships at residents identified as a priority group in the Council's Skills and Employment Strategy, and advertising roles through Opportunity Lambeth.

Reduce Emissions: Lambeth Council has a commitment to being Zero Carbon by 2030

- 9.7 None.

Single Use Plastics

- 9.8 None.

Positive Health and Wellbeing

9.9 The proposed Call-Off request is likely to result in the contracting of a contractor with more than 250 staff and therefore will be subject to the London Healthy Workplace Charter or signing of the Time for Change Employers Pledge and Suicide Prevention Strategies. Information around health and wellbeing, including charters that the contractor is signed up with, has been requested as part of the requirement.

Other Offers (Innovation)

9.10 None.

10. TIMETABLE FOR IMPLEMENTATION

10.1 The table below details the stages and deadlines for implementing the recommendations:

Activity	Proposed Date
Date published on Forward Plan	15 March 2021
Publication on Decisions online	28 April 2021
Officer or Cabinet Member Decision	7 May 2021
End of Call-in Period (key decisions only)	14 May 2021
Execution of Contract	17 May 2021
Mobilisation Period for Contract	Immediately
Commencement of Contract	17 May 2021

Audit Trail				
Name and Position/Title	Lambeth Directorate	Date Sent	Date Received	Comments in paragraph:
Councillor Jacqui Dyer	Cabinet Member for Community Safety	31.03.21	27.04.21	Entire Report
Bayo Dosunmu, Strategic Director	Resident Services	31.03.21	27.04.21	Entire Report
Sandra Roebuck, Director	Director of Infrastructure and Capital Delivery	31.03.21	31.03.21	Entire Report
Andrew Ramsden, Finance	Finance and Property	31.03.21	12.04.21	3
Michael O'Hora, Legal Services	Legal and Governance	31.03.21	31.03.21	4
Marianna Ritchie, Democratic Services	Legal and Governance	31.03.21	31.03.21	4
Henrietta Jacobs Procurement	Finance and Property	29.03.21	31.03.21	Entire Report

Report History	
Original discussion with Cabinet Member	11.03.21
Report deadline	N/A
Date final report sent	N/A
Part II Exempt from Disclosure/confidential accompanying report?	Yes
Key decision report	Yes
Date first appeared on forward plan	15.03.21
Key decision reasons	Expenditure in excess of £500,000.
Background information	None
Appendices	None

APPROVAL BY CABINET MEMBER OR OFFICER IN ACCORDANCE WITH SCHEME OF DELEGATION

I confirm I have consulted Finance, Legal, Democratic Services and the Procurement Board, and taken account of their advice and comments in completing the report for approval:

Signature: _____ **Date:** _____

Post: Patrick White,
Head of Assurance and Business Resilience

I approve the above recommendations:

Signature: _____ **Date:** _____

Post: Bayo Dosunmu
Strategic Director for Resident Services

I confirm I have consulted the relevant Cabinet Members, including the Leader of the Council (if required), and approve the above recommendations:

Signature: _____ **Date:** _____

Post: Councillor Jacqui Dyer
Cabinet member for Community Safety