

## **CABINET MEMBER DELEGATED DECISION 26 MARCH 2021**

**Report title:** Covid-19, Launching a new self-isolation support offer to Lambeth residents.

**Wards:** All

**Portfolio:** Cabinet Member for Finance and Performance - Councillor Andy Wilson

**Report Authorised by:** Fiona Mcdermott, Strategic Director for Finance and Investment

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### **REPORT SUMMARY**

Helping Lambeth's residents to self-isolate is a vital component of the Council's response to preventing the spread of Covid-19. This paper sets out a new comprehensive self-isolation support offer intended to operate over the next 6 months initially. The purpose is to reduce the barriers to self-isolation compliance and any hardship that may result. This support offer has three distinct complementary elements: (1) A new Stay Home Safely service run by Age UK Lambeth offering rapid and direct practical and emotional support, (2) a new £500 Stay Home Support Payment for low-income residents excluded from the current Government payment scheme, and (3) the offer of hotel accommodation where that would make a real difference in preventing transmission and harm from Covid-19. The main target groups are anyone who has to self-isolate due to having Covid or being in close contact with someone with Covid, and anyone caring for someone who has to self-isolate.

### **FINANCE SUMMARY**

The cost to provide the services described above based on the latest forecasted demand, would be approximately £898,588 and will be funded from the Contain Outbreak Management Funding.

### **RECOMMENDATIONS**

1. To approve the direct award of a contract for the provision of a new Stay Home Safely service to Age UK Lambeth from 29 March 2021 to 26 September 2021 for an amount of up to £160,000, with the option to extend by two three-month periods to a 29 March 2022, with a maximum contract value of £332,000.
2. To establish a new £500 payment scheme for those who largely meet the criteria of the main or discretionary Test & Trace Support Payment scheme but lack an NHS Test & Trace reference number, at a cost of £480,980 for 6 months from 29 March 2021.
3. To offer catered 10-day hotel stays for those residents do not have the space to safely isolate from other members of the household, at a cost of £9,100 based on a projection of 13 individuals requiring accommodation.
4. To approve programme management costs and 10% contingency costs of £76,508.

## 1. CONTEXT

- 1.1. A new legal duty to self-isolate came into force on 28 September 2020, recognising that self-isolation is one of the most important ways of halting the spread of Covid-19. This duty was accompanied by the new £500 Test and Trace Support Payment Support for people on low incomes unable to work while self-isolating, and fines for breaking the rules starting at £1,000 and increasing up to £10,000 for repeat offenders.
- 1.2. There is no reliable data on self-isolation compliance in Lambeth. However, studies used by the government's Scientific Advisory Group for Emergencies (SAGE) estimate levels of compliance are between 18% and 25%, which carries a huge risk of virus transmission. SAGE has advised that 80% of the close contacts for each person with Covid-19 would need to isolate to control the spread.
- 1.3. People who earned less than £20,000 per year, or had less than £100 in savings, were found to be three times less likely to self-isolate. In 2018, 21% of Lambeth's working population earned less than the London Living Wage (LLW), which is currently set at £10.85 an hour for over 21s.
- 1.4. There are a range of practical, financial and emotional barriers to self-isolating successfully, and so to promote high compliance in Lambeth, we need to address these barriers. Falling case numbers present the opportunity to intensify and personalise the support provided to individuals and households to isolate, increasing adherence and breaking transmission chains, as part of a robust, integrated end-to-end system response.
- 1.5. The requirement to self-isolate can also be a disincentive for people to get a Covid-19 test, and so our data on the prevalence of Covid-19 in the community and our ability to contain it is therefore hampered. By investing in effective personalised self-isolation support, we should increase residents' willingness to get tested as well as their willingness and ability to comply with self-isolation.
- 1.6. The Council has operated a helpline for residents affected by Covid since the start of the pandemic, and this was transferred to Age UK in July 2020 for a 12-month contract. This service provides advice and referrals. Between 1 July 2020 and 28 Feb 2021 there have been 13,747 calls, of which 261 identified themselves as having Covid-19 – an average of 1,718 calls a month, of which 32 per month identified as having Covid-19. This helpline service will continue to serve all residents who need it, but from 29 March self-isolating residents will be redirected to the new more intensive and proactive service.
- 1.7. For those who cannot work from home and are in insecure or casual employment, or self-employed, a 10-day self-isolation period may have a significant impact on their ability to meet their or their family's normal living costs both short and long-term. Someone working 35 hours a week at LLW could earn £607 (gross) over a 10-day period, whilst statutory sick pay is just £95.85 per week, or £153 over 10 days. That is why the Government's £500 support payment is an important element in increasing self-isolation compliance and reducing financial hardship.
- 1.8. If an individual whose work cannot be done from home and fears that taking 10 days off work may result in losing their job, this will be a significant additional barrier to compliance. Ensuring that people have dedicated personal support in place to assist them with getting the advice or support they need with money, jobs, benefits, and accessing a digital device if they don't have one, is one way we can help to alleviate this anxiety.

- 1.9. Councils have had the ability to run a discretionary element of the Government-funded scheme since it started in October 2020, but the only criterion over which discretion is permitted is the means test. Lambeth's discretionary scheme has enabled anyone earning less than London Living Wage to apply for this benefit, or those with no recourse to public funds, provided they meet the other Test and Trace criteria.
- 1.10. The support scheme has received 2,342 applications to date, of which 864 have been successful (37%). The total population of confirmed positive cases in Lambeth since October 2020 is 21,400, and additionally 23,200 close contacts have been required to self-isolate. Therefore, applicants as a proportion of the total self-isolation population is just 5% and successful applicants just 2%.
- 1.11. Reasons for refusal include not being a Lambeth resident, not being able to demonstrate loss of earnings, and not having a reference number from the NHS Test and Trace system.
- 1.12. There are many people who have had to self-isolate during the pandemic, or care for someone self-isolating or children having to stay off school due to staffing shortages, who didn't have a reference number from the NHS Test and Trace system and were not therefore eligible for the Government's £500 payment to cover loss of earnings, either the main or discretionary scheme. People in this group include:
- Parents and guardians of children whose school has informed them to stay home and self-isolate due a case in a bubble or staff shortages related to Covid-19
  - People who self-isolated after getting an alert instructing them to do so via the NHS Covid-19 app on their mobile device.
  - People who self-isolated due to close contact with someone who tested positive for Covid but who were not named to the NHS or Lambeth contact tracing team
  - People who self-isolated after being told to do so by their employer, but did not take a test
  - People who self-isolated due to their symptoms but did not get tested within 10 days of their symptom onset or who tested negative for Covid.
- 1.13. The Government has now amended the rules of its Test & Trace Support Payment Scheme to bring parents of self-isolating children into scope taking effect from 29 March 2021, but the other groups identified above remain excluded, and it is those that the proposed new Lambeth payment scheme will support.
- 1.14. MHCLG released a new "Framework of Practical Support for Self-Isolation" on 9 March 2021, requiring that all councils put in place a practical support service by the end of March 2021, which will receive funding. It will also require the following data to be reported:
- Numbers seeking support or who have declared they are vulnerable.
  - Numbers supported.
  - Spend on support for those self-isolating.

The proposals set out in this paper exceed the requirements set out in this MHCLG framework.

- 1.15. Since 1 March 2021, Lambeth's contact tracing service has received 100% of cases of Lambeth residents with Covid as part of a national pilot called Local 0, which has enabled a more personalised approach for those with Covid, including offer local knowledge and signposting to support services, staff speaking Lambeth's most common non-English languages, and in some cases follow up work to ensure the residents' welfare and safety. It puts us in a good position for ensuring that those most in need of the new support offer are able to access it rapidly.

1.16. A new section of the website dedicated to those self-isolating has also just been launched, and can be found at <https://beta.lambeth.gov.uk/self-isolate-help>

## 2. PROPOSAL AND REASONS

### 2.1 A comprehensive support offer to help residents self-isolate

The proposal is to create a new support offer for those self-isolating or caring for someone self-isolating, which reduces the barriers to compliance and any hardship that may result from compliance. This support offer has three distinct and complementary elements:

1. **Practical & emotional support:** A new Stay Home Safely support service, offering rapid proactive practical and emotional support for anyone who needs to self-isolate, addressing challenges like the need for shopping, food, medicines, help with caring responsibilities, help applying for benefits, and someone to talk to
2. **Money:** A new £500 Stay Home Support Payment to all those earning less than London Living Wage who can evidence exposure to Covid, or up to £500 for carers of children unable to attend their nursery or school due to Covid related staffing shortages
3. **Accommodation:** Catered hotel stays to residents do not have the space to safely isolate from other members of the household.

### 2.2 Practical and emotional support – the Stay Home Safely support service

The service will operate 9am-5pm Monday to Sunday and Bank Holidays, and directly organise and oversee delivery of:

- Shopping services – food and other essential items, including prescription medicines.
- Support with caring responsibilities, including pets
- Social, emotional and mental health support
- Support with resolving any immediate problems in paying bills
- Help with getting online
- Help applying for the self-isolation support payment
- Advice and signposting to more specialist services if required

2.3 The full service specification is included in Appendix A and the menu of support and expected fulfilment route is included in Appendix B.

2.4 It will operate as a one-stop shop, with case managers looking after each client for the 10 days of isolation, plus direct 'on the ground' task fulfilment, including taking payments for those who can afford it. In some cases, residents may need support for slightly longer than 10 days, depending on their circumstances.

2.5 It will be proactive; calling residents directly and immediately where we have obtained their permission to do so, following their engagement with the Lambeth contact tracing team.

2.6 It will also operate a freephone number and send out direct texts, emails and letters promoting the service as soon as new Covid cases and close contacts appear in the NHS system, and in the letters that nurseries, schools and colleges send out to parents of children required to self-isolate.

We will actively advertise and promote it at all Covid testing sites in the borough, and via our existing channels and voluntary sector networks.

2.7 The customer journey is shown below:

#### **Customer Journey for the new Stay Home Safely service**

- 1. First contact:** The service will contact individuals who say they want support after speaking to the Lambeth Contact Tracing team within 1 hour of referral, or residents contact the service having seen a Council communication e.g., letter from school, or a poster at a Covid test centre.
- 2. Assessment of need:** The service provider asks what's going to be most difficult about self-isolation and then puts together a personalised support package, including support to apply for the £500 payment where applicable.
- 3. Brokerage:** Service provider then puts the package in place. If other providers such as OnHand need to be involved, this service provider will arrange this on behalf of the client.
- 4. Fulfilment:** Individual receives the support directly as soon as possible within the next 24 to 48-hour period, and then throughout the 10-day period if applicable.
- 5. Monitoring:** There is a check in on the individual within to make sure all support has been received within the first 24-48 hour period, and then once more over the 10-day period to check how it's going/ provide additional support e.g., day 5, and measure whether people better able to self-isolate as a result of the intervention. Some individuals may need more welfare checks over the period than others.
- 6. Follow up support or problem resolving:** The two monitoring/welfare checks may result in additional support requirements that need to be fulfilled or problems that need to be solved to enable the individual to continue to fully self-isolate.
- 7. Evaluation:** Towards the end of day 10 or on day 11 the provider will call the client to conduct a short evaluation survey to obtain feedback on the effectiveness of the support in enabling self-isolation.

- 2.8 Age UK Lambeth has been identified as the provider with the best ability to meet the service specification and the rapid mobilisation timescale required. Age UK Lambeth already delivers a number of successful support services both for the Council and, independently of the Council, understands the diverse Lambeth community, in addition to its salaried staff being able to draw on a large network of local volunteers. With this set of connections already in place, a selection of suitable candidates can begin immediately so as to have the necessary staff in place for a 29 March commencement. This will also allow the opportunity for local residents to obtain employment which will alleviate certain Covid pressures. It also has an excellent knowledge of the Lambeth voluntary and community sector and good relationships with other organisations, to which it has been referring residents to via its My Community service.
- 2.9 A conversation also took place with one other major voluntary sector organisation in Lambeth, who were keen to support but who anticipated challenges with recruiting enough staff to the timescale proposed.
- 2.10 Through conversations and engagement with officers across the Council, no other organisation has been recommended as having the relevant knowledge, skills and capacity to meet this requirement in the timescales required. However, Age UK Lambeth is required to work in partnership with other organisations to ensure the service can meet the needs of diverse communities.

2.11 Due to the nature of the service, undertaking a competitive procurement process, would result in delays to funding a project that will provide advice to support services as they relate to Covid. Expediency of approval is crucial to ensure the Council is able to quickly mobilise this service and support those living or working in the borough.

2.12 The contract will contain the Council's standard Terms and Conditions.

### **2.13 Money – the Stay Home Support Payment**

This new £500 payment is to bridge the gap that exists in the current Government scheme, where there are low-income residents who need to self-isolate, are unable to work or meet their out of work benefits stipulations, but who have not been registered with the NHS Test and Trace service and therefore lack the required evidence of their Covid exposure. The list of circumstances that this will cover is in paragraph 1.12 above.

2.14 In the Lambeth scheme, residents will be required to meet all but this aspect of the eligibility criteria, and instead of the NHS Test and Trace reference number, they will need to answer a set of questions and provide evidence that will enable the Council to assess and validate their exposure to Covid-19.

2.15 In cases where children are required to stay home due to Covid-19 related staffing shortages in their nursery or school, the payment will be determined by the number of days affected and the age of the children.

2.16 The scheme will be applied for in exactly the same way that the current £500 scheme is applied for via an online webform.

2.17 The new Stay Home Safely service will include applying for the benefit on behalf of residents where they lack digital access or skills to do so themselves.

2.18 The target is for all payments to be made to residents' bank accounts within 3 working days of the application being made, and the latest performance against this target is 91% (8-14 March).

### **2.19 Catered hotel accommodation**

A 10-day catered hotel stay will be offered to residents who live in over-crowded and/or multigenerational households, where residents do not have the space to safely isolate from other members of the household and are willing to move. The specific criteria are to be determined by our Public Health consultants, but will cover the size of the household, the rooms available, the age of the residents and the vulnerability of the residents. In some cases, the more practical option will be for the person or people at risk to be moved into hotel accommodation.

2.20 We do not expect this offer to be accepted by many individuals, and therefore have budgeted for just 13 residents to receive fully catered hotel accommodation over the next 6 months initially, on a spot purchasing basis. Newham Council is the only other local authority we know of that has offered this to residents, so we have benefitted from their data and experiences to make our own local forecasts and arrangements.

2.21 The Council's contact tracing team will perform the needs and eligibility assessment and the Temporary Accommodation team will make bookings. They are able to book rooms at short notice, as well as arrange transport. Based on discussions with hotel operators in the borough, we are budgeting for a maximum of £70 per night including 2 meals a day. The rooms will be ensuite with

a TV, microwave, fridge and free Wi-Fi. In cases where dependents also need to be accommodated, appropriately sized rooms will be sought. Efforts will be made to book rooms with a nice view where possible.

### 3. FINANCE

- 3.1 The proposal is based on projected demand levels, using the most recent data we have on the current demand levels and make assumptions about how this may change over the next 6 months.
- 3.2 Funding to support the additional cases for isolation within the Test and Trace criteria has been made available through the Test and Trace Support Payment Grant.
- 3.3 The total estimated cost of the new support arrangements covered in this proposal is expected to cost £898,588 and will be funded from the Contain Outbreak Management Funding.

#### 3.4 Forecast Demand and cost

	29 March - 30 Sept 2021 (except for Age UK contract)	
	Demand projections	Potential costs £
Projected number of positive cases of Covid-19	742	
Projected number of close contacts	1,483	
<b>Subtotal (residents known to NHS Test &amp; Trace)</b>	<b>2,225</b>	
Total residents known to NHS Test & Trace who do not qualify for Test & Trace Support Payment (63% applicants are unsuccessful)	1,676	
<b>Total residents known to NHS Test &amp; Trace who may qualify for Test &amp; Trace Support Payment (21% Lambeth residents earn below LLW)</b>	352	175,980
<b>Others with Covid exposure not recorded by NHS Test &amp; Trace</b>	500	250,000
<b>Additional capacity in Benefits Team (6 months)</b>		55,000
<b>Subtotal</b>		<b>480,980</b>
<b>Hotel Accommodation (including food) @ £700 per 10 day stay</b>	13	9,100
<b>Programme management</b>		25,000
<b>10% contingency for the above</b>		51,508
<b>Subtotal</b>		<b>76,508</b>

<b>New contract with Age UK Lambeth for Stay Home Safely service (12 months)</b>		332,000
<b>Total costs</b>		<b>898,588</b>

#### 4. LEGAL AND DEMOCRACY

- 4.1 The authority to enact this report's recommendation is delegated to the Cabinet Member for Finance and Performance.
- 4.2 The Contract Standing Orders includes provision for officers to waive the requirement to competitively tender contracts valued at £100,000 and above in circumstances such as urgency, the exigencies of the services, and / or where it is demonstrably in the Council's best interest to do so.
- 4.3 Under the Public Contract Regulations 2015, health, social, and related services are categorised under Schedule 3 of the Public Contracts Regulations and as such are subject to the 'light touch' procurement regime. For such contracts, the threshold above which the full application of the regulations apply is £663,540. For below threshold contracts, the Council's duty is to act reasonably and proportionately when evaluating the efficacy of awarding a contract to a particular provider.
- 4.4 This proposed key decision was entered in the Forward Plan on 15 March 2021 and so the necessary 28 clear days' notice has not been given. The Statement of Urgency notice has been published alongside this report and the Monitoring Officer has agreed both that the decision in question is reasonable in all the circumstances and to it being treated as a matter of urgency. This decision is therefore not subject to five clear days' pre-notification and is not subject to the call-in process.

#### 5. CONSULTATION AND CO-PRODUCTION

- 5.1 Internal engagement and co-design have been undertaken with officers across the Council. The proposal has twice been to both the Council's Covid-19 governance boards, which include all the Council's Directors and Strategic Directors. Relevant cabinet members have also been engaged as the proposals have taken shape.
- 5.2 The service offer has been further co-designed with Age UK Lambeth, drawing on their extensive experience of serving vulnerable residents in Lambeth.

#### 6. RISK MANAGEMENT

- 6.1 The main risks and control measures for this new support offer are shown below.

##### Key

<b>Likelihood</b>	Very Likely	4	Likely	3	Unlikely	2	Very Unlikely	1
<b>Impact</b>	Major	8	Serious	4	Significant	2	Minor	1

**Table 1 – Risk Register**

Item	Risk	Likelihood	Impact	Score	Control Measures
1	Significant increase to Covid infections creating a capacity or funding gap in our ability to respond	3	2	6	<ul style="list-style-type: none"> <li>•Existing demand estimates used for staffing levels and budget already reflect a pessimistic scenario of the Covid infection rate</li> <li>•Demand will be monitored on a daily basis in the first few weeks and at least weekly thereafter, to provide early warning if additional staffing capacity or funding is required</li> <li>•The OnHand service in Lambeth will continue to operate for any resident in Lambeth that needs support, and Age UK Lambeth can refer self-isolators to OnHand if they unexpectedly do not have the capacity for practical tasks like shopping and dog walking</li> <li>•We will also explore the potential to redeploy staff from the Lambeth contact tracing team</li> </ul>
2	The Stay Home Safely service is over resourced for the demand level	1	4	4	<ul style="list-style-type: none"> <li>•Demand will be monitored on a daily basis in the first few weeks and at least weekly thereafter, to provide early warning</li> <li>•Active communication and promotion of the service to the target groups</li> <li>•The service specification and Age UK Lambeth role profiles set out a range of additional tasks that the staff might need to undertake in support of the Council's Covid response, so that spare capacity could be redeployed</li> </ul>
3	Residents do not accept the offer of support	3	4	12	<ul style="list-style-type: none"> <li>•Active promotion by trusted community leaders and voluntary organisations</li> <li>•Use of testimonials and case studies</li> <li>•Tweaking the scripts of contact tracers and the communications to persuade residents to use</li> <li>•This is an untested service and not one that has been offered in the same form by other boroughs. Only a tiny proportion of people who speak to NHS Test and Trace said that they need support to self-isolate.</li> </ul>
4	The service does not achieve its aims of increasing self-isolation	2	4	8	<ul style="list-style-type: none"> <li>•The focus on the service will be able building supportive relationships with self-isolators and flexing the support</li> </ul>

					<p>to meet their different needs over the course of the 10 days</p> <ul style="list-style-type: none"> <li>•Data and feedback will be regularly monitored and the service will be altered if we identify ways of increasing its effectiveness</li> </ul>
5	We are unable to secure suitable hotel accommodation	3	2	6	<ul style="list-style-type: none"> <li>•The contact tracing team will maintain close contact with our Housing service to continually review options</li> </ul>
6	There are delays in delivering the new £500 support payment	2	2	4	<ul style="list-style-type: none"> <li>•This will be monitored and resources in the Benefits team increased if necessary</li> </ul>
7	Residents find the service too invasive	3	2	6	<ul style="list-style-type: none"> <li>•The nature of NHS Contact Tracing is necessarily invasive and so all those that talk to residents need to demonstrate the very highest standards of customer care and empathy</li> <li>•We will continue to lobby DHSC for the localisation of all outbound communications to cases and contacts</li> </ul>
8	Residents placed in hotels do not stay in their rooms	2	2	4	<ul style="list-style-type: none"> <li>•Residents will be asked to sign an agreement that sets out the conditions of their accommodation and catering and will receive any necessary support to ensure they understand their obligations before they sign this.</li> <li>•The hotel staff will alert the Council should there be any breach of this agreement and both the Council and hotel reserve the right to terminate the accommodation.</li> <li>•Regular telephone welfare checks by either the Contact Tracing team or the Stay Home Safely support service will take place to pick up any issues or concerns and respond appropriately.</li> </ul>

## 7. EQUALITIES IMPACT ASSESSMENT

7.1 This new service offer has been designed specifically to reduce hardship for all residents of the borough who are in the position of self-isolating or caring for someone self-isolating, and be accessible to all communities, and therefore should have a positive impact on equality in the borough.

- 7.2 The Age UK Lambeth team have extensive experience and expertise in supporting vulnerable residents from the full diversity of communities that live in Lambeth and have staff who live in Lambeth and come from a diverse range of communities themselves. They have staff who speak Spanish and Portuguese, access to interpreters, and staff with British Sign Language skills.
- 7.3 Age UK Lambeth will also collect and report data on languages, geography, and protected characteristics. However, the experience of the MyCommunity service to date is that the vast majority of residents decline to provide their personal protected characteristics data.
- 7.4 There will be active engagement with voluntary and community organisations in the borough representing different faith and ethnic communities to ensure there is wide awareness of this service and any challenges with access can be raised and addressed.
- 7.5 There will also be extensive communication across a diverse range of communications channels and aimed at different audiences, to encourage take-up of the service by all. This will include:
- Print and out-of-home advertising: the service will be promoted at testing sites (leaflets, posters, banners) and through the borough's out-of-home advertising locations.
  - Letters, SMS messages and emails to people who have tested positive, and their contacts, will explain the enhanced offer to residents and encourage them to take it up.
  - Information about the service online and in-print is being prepared, with a focus on ensuring it is easily located, clear and accessible to all.
  - Targeted communications will aim to reach key audiences, both through Council communications channels and through our partners, including local VCS services, schools, employers and community and faith groups. We will provide translated and tailored information as required.
  - The promotion of the service through social media and in the press will aim to reach a wide and diverse range of audiences.
  - We will adapt our communications approach based on insight from the service, paying particular attention to any demographics who are under-represented.

## **8. COMMUNITY SAFETY**

- 8.1 It is a contractual requirement that the providers' staff must possess an enhanced Disclosure and Barring Service (DBS) clearance and that all staff receive training on the safeguarding of vulnerable adults and children.

## **9. ORGANISATIONAL IMPLICATIONS**

### **Environmental**

- 9.1 None.

### **Health**

- 9.2 The new offer is specifically designed to reduce the transmission of Covid-19 in Lambeth and holistically address the personal needs of residents who have to self-isolate, and those who depend on them.

### **Corporate Parenting**

- 9.3 None.

## **Staffing and accommodation**

- 9.4 A new team will be recruited by Age UK which will be made up of residents who live in or around Lambeth.

## **Responsible Procurement**

### *Good Quality Jobs with Fair Pay and Decent Working Conditions*

- 9.5 Age UK Lambeth pays staff London Living Wage and offers good working conditions. Age UK is committed to improving its practices to identify and eliminate modern slavery and human trafficking in our supply chains, and to act ethically and with integrity in all of our business relationships. Its statement on Modern Slavery can be found here: <https://www.ageuk.org.uk/about-us/modern-slavery-and-human-trafficking-statement/>

- 9.6 Age UK Lambeth has also achieved the Age UK Charity Quality Standard (CQS), which is externally assessed by the quality assessment experts, SGS and awarded to members of the Age UK network that have demonstrated they are well governed and managed; have a clear direction and strategy; and are committed to ensuring the well-being and safety of older people, their staff and volunteers.

### *Quality Apprenticeships, targeted Employment for Lambeth residents and Lambeth Priority Groups*

- 9.7 Apprenticeships are not suitable due to the specialist nature of the work. Age UK Lambeth will endeavour to employ Lambeth residents and Lambeth Priority Groups.

### *Reduce Emissions: Lambeth Council has a commitment to being Zero Carbon by 2030*

#### *Single Use Plastics*

- 9.8 Age UK Lambeth strives to be as environmentally friendly as possible and is always making changes to improve this. This includes office recycling and making sure the staff are clearing out their Google drives and emails to reduce data waste. By using local staff, transport lengths and associated emissions are minimised.

### *Positive Health and Wellbeing*

- 9.9 Age UK Lambeth has a robust health and safety policy led by a senior manager, which includes regular staff supervisions and provision of support, such as MYlife coaches. Task workers will be provided with full PPE. The focus of the service is the health and safety of clients.

### *Other Offers (Innovation)*

- 9.10 Age UK Lambeth is a long-standing VCS organisation in the borough and has committed to exploring opportunities for innovation with the Council throughout the pandemic.

## **10. TIMETABLE FOR IMPLEMENTATION**

- 10.1 The table below details the stages and deadlines for implementing the recommendations:

<b>Activity</b>	<b>Proposed Date</b>
Date published on Forward Plan	15 March 2021
Publication on Decisions online	26 March 2021
Officer or Cabinet Member Decision	26 March 2021

<b>Audit Trail</b>				
<b>Name and Position/Title</b>	<b>Lambeth Directorate</b>	<b>Date Sent</b>	<b>Date Received</b>	<b>Comments in paragraph:</b>
Councillor Andrew Wilson	Cabinet Member for Finance and Performance	24.03.21	24.03.21	
Councillor Danny Adilypour	Cabinet Member for Health and Social Care	24.03.21	24.03.21	
Councillor Jim Dickson	Cabinet Member for Health and Social Care	24.03.21	24.03.21	
Fiona Mcdermott, Strategic Director	Finance & Investment	18.03.21	19.03.21	Whole report
Ruth Hutt, Director	Public Health	19.03.21	19.03.21	Whole report
Hamant Bharadia, Assistant Director	Finance and Property	18.03.21	19.03.21	Finance sections
Pete Hesketh, Finance	Finance and Property	19.03.21	24.03.21	None
David Thomas, Legal Services	Legal and Governance	19.03.21	22.03.21	None
Michael O’Hora, Legal Services	Legal and Governance	19.03.21	19.03.21	Legal and democracy section
Maria Burton, Democratic Services	Legal and Governance	19.03.21	19.03.21	Whole report
Marianna Ritchie, Democratic Services	Legal and Governance	19.03.21	19.03.21	Whole report
Sasa Glisic	Procurement Category Manager	19.03.21	19.03.21	None

Execution of Contract	26 March 2021
Mobilisation Period for Contract	8 March 2021
Commencement of Contract	29 March 2021

<b>Report History</b>	
<b>Original discussion with Cabinet Member</b>	24.03.21
<b>Report deadline</b>	N/A
<b>Date final report sent</b>	N/A
<b>Part II Exempt from Disclosure/confidential accompanying report?</b>	No
<b>Key decision report</b>	Yes
<b>Date first appeared on forward plan</b>	15.03.20 – special urgency to be used
<b>Key decision reasons</b>	Expenditure, income or savings in excess of £500,000

<p><b>Background information</b></p>	<ul style="list-style-type: none"> <li>• 03/04/2020 <u>Covid-19 - Additional capacity for local advice agencies</u></li> <li>• 14/05/2020 <u>Covid-19: Shielding and supporting the vulnerable: Coronavirus response hub next steps and Volunteer Shopping Service through 'OnHand'</u></li> <li>• <u><a href="https://www.gov.uk/government/publications/covid-19-stay-at-home-guidance">https://www.gov.uk/government/publications/covid-19-stay-at-home-guidance</a></u></li> <li>• 9 March 2021, Guidance for Councils on practical support for self-isolation, Issued by MHCLG, DHSC and NHS Test and Trace</li> <li>• Test &amp; Trace Support Payment application: <u><a href="https://beta.lambeth.gov.uk/coronavirus-covid-19/find-what-support-available/self-isolate-urgent-advice-help/test-trace-payment">https://beta.lambeth.gov.uk/coronavirus-covid-19/find-what-support-available/self-isolate-urgent-advice-help/test-trace-payment</a></u></li> </ul>
<p><b>Appendices</b></p>	<p>Appendix A – Stay Home Safely Service Specification  Appendix B – Age UK Lambeth method statement  Appendix C - Equalities Impact Assessment</p>

**APPROVAL BY CABINET MEMBER OR OFFICER IN ACCORDANCE WITH SCHEME OF DELEGATION**

**I confirm I have consulted Finance, Legal, Democratic Services and the Procurement Board, and taken account of their advice and comments in completing the report for approval:**

**Signature:** \_\_\_\_\_ **Date:** \_\_\_\_\_

**Post:**           **KARI MANOVITCH**  
                      **ASSOCIATE DIRECTOR OF TEST & TRACE, PUBLIC HEALTH**

**I approve the above recommendations:**

**Signature:** \_\_\_\_\_ **Date:** \_\_\_\_\_

**Post:**           **Councillor Andy Wilson, Cabinet Member for Finance and Performance**

**Any declarations of interest (or exemptions granted):** none.

**Any conflicts of interest:** none.

**Any dispensations:** none.