

1. A Challenge 25 proof of age scheme shall be operated at the premises where the only acceptable forms of identification are recognised photographic identification cards, such as a driving licence, passport or proof of age card with the PASS Hologram.
2. Signage advertising the aforementioned proof of age scheme shall be prominently displayed throughout the premises with a particular emphasis on the alcohol display area and service area.
3. All staff members engaged, or to be engaged, in selling alcohol on the premises shall receive full training pertinent to the Licensing Act, specifically in regard to age-restricted sales, and the refusal of sales to persons believed to be under the influence of alcohol or drugs. This shall take place every 6 months.
4. All such training is to be fully documented and signed by not only the employee but the person delivering the training. Training records shall be kept at the premises and made available upon request to either Police Officers or an authorised officer of Lambeth Council.
5. An incident log shall be kept at the premises, and made available on request to an authorised officer of the Lambeth Council or the Police. It must be completed within 24 hours of the incident and will record the following:
  - a) all crimes reported to the venue
  - b) any complaints received concerning crime and disorder
  - c) any incidents of disorder
  - d) any faults in the CCTV system, searching equipment or scanning equipment
  - e) any refusal of the sale of alcohol including date, time and name of staff member
  - f) any visit by a relevant authority or emergency service.
6. All staff member should be checked to ensure they have the right to work in the UK. These checks should be made available upon requests to all responsible authorities. All associated '*entitlement to work*' documents:
  - a) must be logged and kept on the premises for the duration of the employment; and
  - b) must be retained for a minimum of 12 months after employment has ceased.
7. The premises shall install and maintain a comprehensive CCTV system. All entry and exit points must be covered enabling frontal identification of every person entering in a light condition. The CCTV system shall continually record whilst the premises are open. All recordings shall be stored for a minimum period of 31 days with date and time stamping. Viewing of recordings shall be made available immediately upon the request of Police or authorised officer of Lambeth Council
8. A staff member from the premises who is conversant with the operation of the CCTV system shall be in the premises at all times when the premises is open. This staff member must be able to provide a Police or authorised council officer copies of recent CCTV images or data with the absolute minimum of delay when requested and within a maximum of 24 hours of the initial request.
9. Subject to Data Protection guidance and legislation, the management of the premises will ensure that key staff are fully trained in the operation of the CCTV, and will be able to download selected footage onto a disk/USB Stick for the Police or authorised officers of the Local Authority or UK Border Agency without difficulty, delay or charge.

10. Any CCTV breakdown or system failure will be notified to the Police and Local Authority immediately & remedied as soon as practicable. Repair records / invoices shall be kept on site for at least 12 months and be readily available to be viewed by all authorised persons upon request.
11. Notices shall be prominently displayed within the premises stating that CCTV is in operation
12. All alcohol products sold at the premises shall have the relevant UK duty paid label attached.
13. All sales of alcohol for consumption off the premises must be in sealed containers only and shall not be consumed on the premises. (Sealed containers meaning manufacturers sealing of the vessel)
14. No beers, ales, lagers or ciders of 6% ABV or above to be sold
15. The premises shall not sell or supply miniature bottles of spirits of 50ml or less.
16. All beers, ales, lagers and ciders and anything similar that are sold in a can to be sold in packs of four (4) minimum at all times.
17. Notices shall be prominently displayed at all exits requesting patrons to respect the needs of local residents and businesses and leave the area quietly.
18. There shall be no deliveries to the premises between **(23.00)** and **(08.00)** on the following day.
19. All display units for alcoholic beverages will be covered at those times when the sale of alcohol is not permitted.