Annex C

Consolidated list of conditions from the Police, Public Protection and Licensing Authority

1. All delivery orders shall be to a registered residential or business address. There shall be no deliveries to public/communal areas or open spaces.

2. Deliveries of alcohol shall only be made to private dwellings and business addresses which are recorded as part of the original sale.

3. For all orders taken over the phone or via the internet, customers should be informed of Challenge 25 and the requirement to have ID ready for inspection should the need arise before receipt of alcoholic beverages.

4. The sale of alcohol for consumption off the premises must be in sealed containers, (sealed containers meaning manufacturers sealing of the vessel) and shall be ancillary to food as part of a take-away or delivery order.

5. It will be the responsibility of the management that, any outside companies used for delivery must adhere to a strict "challenge 25" policy. It will be the responsibility of the management to keep up to date with that company’s policy and to review any partnerships based on this policy.

6. The Premises Licence Holder shall ensure all persons associated with the handling, transportation and delivery of alcohol shall employ due care and attention at all times to ensure:
   a. The delivery vehicle engine is not left running needlessly on or off the premises;
   b. There shall be no obstruction of the public highway whilst deliveries are taking place;
   c. No persons drivers/couriers shall engage in loud talking/shouting/door slamming or emit loud music from their vehicle whilst on or off the premises;
   d. All glass bottles/vessels, goods and waste to be handled carefully whilst being transported into and out of the premises and to the clients’ address to prevent/minimise noise disturbance to residents within the vicinity.

7. The premises licence holder, the designated premises supervisor or staff shall proactively monitor the conduct and behaviour of patrons on the public highway to ensure no noisy, rowdy or anti-social behaviour (this includes loud talking/shouting and people congregating in large groups on pavement obstructing the public highway).

8. Those patrons deemed to be engaging in such behaviour shall be asked to cease this activity and/or disperse from the premises quietly.

9. Patrons temporarily leaving the premises to smoke shall not be more than five at any time and not permitted to take drinks with them.

10. If delivery is to be outsourced, it will be the responsibility of the licensee to ensure that the delivery company has in place an effective age verification policy upon delivery.

11. No excess stock will be carried in any delivery vehicle.
12. Drivers must be instructed to abort delivery where that sale is believed to be a "street sale". All such instances will be recorded in the refusals/incidents log.

13. The company website will provide links to the 'alcohol concern' webpage.