

## Appendix 1: Information Governance Framework:

The following were delivered as part of Phase 1:

<b>Item</b>	<b>New/updated during Phase 1</b>
Data Protection Policy and procedures	Updated
Subject Access Request policy and procedure	Updated
Information Management policy	New
Personal Data Breach notification policy and procedure	New
Data Protection Impact Assessment procedure and template	New
Legitimate Interest Assessment	New
Data Processing Agreement template	New
Information Sharing Agreement template	New
Record Management and Retention Policy	Updated
Retention Schedule	Updated
Information Asset Register	New
Record of Processing Activities	New
Privacy notice guidance and tool	New
Consent guidance	New