

Appendix 2: Assessment of the South Bank and Waterloo Neighbourhood Forum re-designation application against statutory requirements

Table 1: Neighbourhood forum requirements

Neighbourhood Forum Requirements under the Neighbourhood Planning Regulations 2012 and Town and Country Planning Act 1990	Complied with?	Officer comment
There is not already a designated neighbourhood forum for the area proposed and the area does not include the whole or part of the area of a parish council.	Yes.	The only existing forum designation (in relation to the part of the neighbourhood area in Lambeth) is the designation that is due to expire on 10 February 2019. The area does not fall within the area of a parish council.
Name of the proposed Neighbourhood Forum.	Yes.	South Bank and Waterloo Neighbourhood Forum.
The forum has a written constitution and a copy is provided.	Yes.	The written constitution is contained in Appendix A of the application (which is available at Appendix 1 of this report).
The name of the neighbourhood area to which the application relates and a map which identifies the area.	Yes.	The South Bank and Waterloo Neighbourhood area was designated by Lambeth on 10 February 2014 and by Southwark on 18 April 2014. A map of the designated neighbourhood area is contained in Appendix B of the application (which is available at Appendix 1 of this report).
The contact details of at least one member.	Yes.	The contact details of one member are available in the application.
A statement to show the proposed forum is established for the express purpose of promoting or improving the social, economic and environmental wellbeing of an area that consists of or includes the neighbourhood area concerned.	Yes.	SoWN's written constitution states that its objectives are to "produce a Neighbourhood Development Plan for the South Bank and Waterloo neighbourhood under the provisions of the Localism Act (2011)" and to "promote and improve the social, economic and environmental well-being of those who live work conduct business study in or visit the South Bank and Waterloo Neighbourhood without distinction of sex, gender, sexual

Neighbourhood Forum Requirements under the Neighbourhood Planning Regulations 2012 and Town and Country Planning Act 1990	Complied with?	Officer comment
		orientation, nationality, age, disability, race, or of political, religious or other opinions, by associating together the said inhabitants and the statutory authorities, voluntary and other organisations in a common effort to advance education and to provide facilities in the interests of social welfare for recreation and leisure-time occupation with the object of improving the conditions of life for the said inhabitants”.
A statement to show its membership must be open to individuals who live or work in the neighbourhood area or who are elected members in the borough.	Yes.	SoWN's written constitution states that membership is open to anyone who lives or works in the South Bank and Waterloo neighbourhood area. It goes on to say a member may be an individual, a corporate body or an individual or corporate body representing an organisation which is not incorporated. Membership is open irrespective of sex, gender, sexual orientation, nationality, age, disability and race or of political, religious or other opinions.
A statement to show its membership includes a minimum of 21 individuals. Each of whom: <ul style="list-style-type: none"> • Lives in the area concerned; or • Works in the area; or • Is an elected member of the borough Council 	Yes.	SoWN have submitted a list of 24 members. Of these, 10 members work in the neighbourhood area, 9 members live in the area, 2 members live in the area and represent a cooperative and 3 members live and work in the area. One of the members who works in the neighbourhood area is also an elected member of Lambeth Council.
Whether it has secured or taken reasonable steps to attempt to secure that its membership includes at least one individual who lives, who works and is an elected member.	Yes.	As set out above, SoWN has at least one member from each of the three categories.

Neighbourhood Forum Requirements under the Neighbourhood Planning Regulations 2012 and Town and Country Planning Act 1990	Complied with?	Officer comment
Whether its membership is drawn from different places in the neighbourhood area and from different sections of the community in that area.	Yes.	<p>Mapping of the list of 24 members' postcodes demonstrates that the membership is drawn from different places in the designated neighbourhood area and come from both Lambeth and Southwark. The membership is drawn from residents and individuals who work in businesses in the neighbourhood area.</p> <p>Information provided by the neighbourhood forum states that for their wider membership, there has been a commitment to diversity and they have sought to seek members from hard to reach communities, including sending targeted information to residents of estates and co-ops, youth groups, community groups and others.</p>
Whether its purpose reflects (in general terms) the character of the neighbourhood area.	Yes.	<p>The South Bank and Waterloo neighbourhood area is a designated business area. Within the boundary of Lambeth, the character of the area is a mix of commercial and residential uses and includes Waterloo station. It is also home to number of cultural institutions and tourist attractions.</p> <p>The forum's stated purpose of promoting and improving the social, economic and environmental well-being of those who live, work, conduct business, study or visit the South Bank and Waterloo neighbourhood reflects both the mixed commercial and residential character of the neighbourhood area and also the fact that the neighbourhood area contains the South Bank cultural quarter and various educational establishments.</p>