

Constitution Changes

Part/Section, Page	Title	From	To
Page 232	Petition Scheme	<p>Petitions can be presented to a meeting of the Council, either by yourself or your local ward councillor. Dates and times of Council meetings can be found on the calendar of meetings webpage. If you would like to present your petition to the council, or would like your councillor or someone else to present it on your behalf, please contact Democratic Services and Scrutiny on 020 7926 2170 at least 10 working days before the meeting who will take you through the process. Where a petition is presented at a Council meeting, whether by a member of the public or a councillor, details of the petition should be outlined briefly – just the subject matter and the number of signatures. No other speech may be made. Such petitions will then be referred to the relevant Strategic Director for response.</p>	<p>Petitions can be presented to a meeting of the Council by your local ward councillor. Dates and times of Council meetings can be found on the calendar of meetings webpage. If you would like your councillor to present (your petition) on your behalf, please contact Democratic Services and Scrutiny on 020 7926 2170 at least 10 working days before the meeting who will take you through the process. Where a petition is presented at a Council meeting by a councillor, details of the petition should be outlined briefly – just the subject matter and the number of signatures. No other speech may be made. Such petitions will then be referred to the relevant Strategic Director for response.</p>
Page 28	Planning Applications Committee - Terms of reference	<p>(6) Applications which have been submitted by or on behalf of a Member of the Council (or by their spouse or partner) or by a member of the Council's staff (or by their spouse or partner).</p>	<p>(6) Applications which have been submitted by or on behalf of a Member of the Council (or by anyone listed in section 2.3 under Officers' Code of Conduct) or by a member of the Council's staff (or by anyone listed in section 2.3 under Officers' Code of Conduct).</p>
Page 57-59	Adoption and Permanence Panel / Fostering Panel	<p>The Adoption and Permanence Panel consider permanency plans for all Lambeth Looked After Children and are a separate Panel to the Fostering Panel.</p> <p>The statutory role of Adoption and Permanence panel is to consider whether a child should be placed for adoption and if a prospective adopter</p>	<p><i>New Title – Fostering and Adoption Panel</i></p> <p>April 2017 saw the amalgamation of the two panels to form the Fostering and Adoption Panel. This was done to increase efficiency and flexibility and give the ability to approve foster carers and adopters in one panel.</p>

		<p>is suitable. The statutory role of the Fostering Panel is to consider applications of prospective foster carers for approval, whilst revising annual reviews of approved carers and changes in approval criteria.</p> <p>Both Panels have a degree of independence from the Agency and therefore make recommendations, but it is the Agency that makes overriding decisions.</p> <p>When setting up both the Adoption and Permanence Panel and the Fostering Panel, the Agency draws upon a Central List of persons who they consider to hold appropriate qualifications and experience</p>	<p>The role of the panel with regards to fostering includes the same duties as previously. The role of the panel with regards to adoption involves the same considerations as before, as well as assisting with policy and procedure instructions.</p> <p>Lambeth Children’s Social Care policy will refer issues to the Panel for consideration and recommendation in respect of adoption and foster work. The Panel subsequently makes recommendations to the Agency, where the Agency Decision Maker (ADM) will make the decision on the matter.</p> <p>As before, the membership of the Panel is taken from a Central List to ensure a diverse panel that covers multiple disciplines, areas of knowledge and perspectives.</p>
<p>Page 50-51</p>	<p>Homes for Lambeth – Ownership and Stewardship Panel</p>	<p>Membership The membership of the group shall comprise the following members:</p> <ul style="list-style-type: none"> • Deputy Leader for Investment and Partnerships (Chair); • Deputy Leader for Finance and Resources; • Cabinet member for Planning, Regeneration and Jobs; • Cabinet Member for Housing and Environment; and • the Tenant Member. <p>The Deputy Leader for Investment and Partnerships will act as Chair of the Ownership and Stewardship Panel. In the absence of the Chair, the remaining members present at the meeting shall elect one of the members present</p>	<p>Membership The membership of the panel shall comprise of four councillors from the administration of which two will be cabinet members and a tenant member.</p> <p>One of the Cabinet Members will act as Chair of the Ownership and Stewardship Panel. In the absence of the Chair, the remaining members present at the meeting shall elect one of the members present (other than the Tenant Member) to chair the meeting.</p> <p>Appointments to the membership of the Ownership and Stewardship Panel will be made annually by the Council at its AGM or in</p>

		<p>(other than the Tenant Member) to chair the meeting.</p> <p>Appointments to the membership of the Ownership and Stewardship Panel will be made annually by the Council at its AGM, with each appointment lasting a period of one year. In making any such appointment (including, without limitation, that of the Tenant Member) the Council shall take into account the purpose of the Ownership and Stewardship Panel and the range of knowledge and skills which are likely to be required in considering the activities of the HfL Group and the purpose of the Panel.</p> <p>Other Cabinet members may attend meetings of the Ownership and Stewardship Panel from time to time. The Chair may invite other Councillors and individuals external to the Council to attend on occasion. The Deputy Leader for Investment and Partnerships will be the lead officer and will determine which Council officers will attend each particular meeting and should prepare reports and respond to issues raised.</p>	<p>years arrangements in line with the Council's constitution, each appointment lasting a period of one year. In making any such appointment (including, without limitation, that of the Tenant Member) the Council shall take into account the purpose of the Ownership and Stewardship Panel and the range of knowledge and skills which are likely to be required in considering the activities of the HfL Group and the purpose of the Panel.</p> <p>Other Cabinet members may attend meetings of the Ownership and Stewardship Panel from time to time. The Chair may invite other Councillors and individuals external to the Council to attend on occasion. The Chair will be the lead officer and will determine which Council officers will attend each particular meeting and should prepare reports and respond to issues raised.</p>
Page 84-85	Scheme of Delegation – specific Officer delegations	14. Declarations of Local Nature Reserves in the London Borough of Lambeth, in consultation with the relevant Cabinet Member.	14. Declarations of Local Nature Reserves in the London Borough of Lambeth, in consultation with the relevant Cabinet Member.

		<p>Decisions Delegated to Business Unit Managers within their areas of managerial responsibility:</p> <p><u>Decisions on Parks lettings (Head of Operations)</u></p> <ol style="list-style-type: none"> 1. The authority to initiate formal statutory consultation on a scheme or any part of a scheme following informal non-statutory consultation. Note: subject to a formal report being submitted for approval. . . . <p>14. The authority to make and sign permanent or experimental traffic orders where no objection has been received (Head of Transportation). Note: requires a signed document to be kept declaring no objections received.</p>	<p>15. The authority to grant Event Permits in parks and open spaces is delegated to the director of Environment, in consultation with the Cabinet Member for Culture and Equalities.</p> <p><u>Decisions Delegated to Business Unit Managers within their areas of managerial responsibility:</u></p> <ol style="list-style-type: none"> 1. Decisions on Parks lettings (not falling within 15 above) (Head of Operations) 2. The authority to initiate formal statutory consultation on a scheme or any part of a scheme following informal non-statutory consultation. Note: subject to a formal report being submitted for approval. . . . <p>14. The Assistant Director of Highways, Capital Programmes and Sustainability) to make and sign experimental traffic orders subject to them enabling traffic and highway schemes (including controlled parking zones) which have been included within the council's overall programme.</p>
Page 47	Asset Management Cabinet Advisory Panel	<p><u>Membership</u></p> <ul style="list-style-type: none"> • Deputy Leader of the Council (Investment and Partnerships) (Chair); 	<p><u>Membership</u></p> <ul style="list-style-type: none"> • Four Cabinet Members

		<ul style="list-style-type: none"> • Deputy Leader of the Council (Finance and Resources); • Cabinet Member for Housing and Environment; and, • Cabinet Member for Planning, Regeneration and Jobs 	
Page 209	Corporate Parenting Board	<p><u>Councillor membership:</u></p> <p>Councillor membership of the board is determined by the political make-up of the Council in conjunction with the guidelines laid down by Democratic Services:</p> <ul style="list-style-type: none"> • Two Co-Chairs (one of which will be the Statutory Lead Member for Children); • Vice Chair; • Councillor appointed to the Adoption and Permanence Panel; • Councillor appointed to the Fostering Panel; • Any 2 other Councillors (excluding those already appointed); • One named Substitute Member; and • Observer: Overview and Scrutiny (Chair or Vice-Chair) 	<p><u>Councillor membership:</u></p> <p>Councillor membership of the board is determined by the political make-up of the Council in conjunction with the guidelines laid down by Democratic Services:</p> <ul style="list-style-type: none"> • Chair (Statutory Lead Member for Children); • Councillor appointed to the Fostering and Adoption Panel; • Any 5 other Councillors (excluding those already appointed); • Observer: Children’s Services Scrutiny Sub-Committee (Chair or Vice-Chair); and, • One named substitute Member
Page 213	Equality Impact Assessment Panel	<p>The 2009/10 panel member composition is as follows:</p> <ul style="list-style-type: none"> • 9 x councillors, Labour Group; • 1 x councillor, Conservative Group; 	<p>The panel member composition is as follows:</p> <ul style="list-style-type: none"> • Nine councillors, Labour Group; • Director Legal Services and Human Resources;

		<ul style="list-style-type: none"> • Director Cooperative Business Development; • Head of Strategy and Equalities; and, • 1 x representative from Trade Unions Committee 	<ul style="list-style-type: none"> • Head of Strategy and Equalities; and, • One representative from Trade Unions Committee
Page 49	Planning and Development Cabinet Advisory Panel	<p><u>Constitution</u> Eight members:</p> <ul style="list-style-type: none"> • Cabinet member for Planning, Regeneration and Jobs (Chair); • Cabinet member for Housing and Environment; • Chair Planning Applications Committee; • Vice-Chair Planning Applications Committee; • Three other administration councillors; and, • One opposition councillor 	<p><u>Constitution</u> Eight members:</p> <ul style="list-style-type: none"> • Cabinet Member for Planning, Investment and New Homes; • Cabinet Member for Housing ; • Chair Planning Applications Committee; • Vice-Chair Planning Applications Committee; • Three other administration councillors; and, • One opposition councillor
Page 52 - 53	Health and Wellbeing Board	<p><u>Membership</u> The constitution of the Board is as follows:</p> <p>Lambeth Council:</p> <ul style="list-style-type: none"> • Cabinet Member for Healthier and Stronger Communities (Chair of the Board); • Cabinet Member for Families and Young People (Vice-Chair of the Board); • Cabinet Member for Children and Schools; • One other Member of the administration; 	<p><u>Membership</u> The constitution of the Board is as follows:</p> <p>Lambeth Council:</p> <ul style="list-style-type: none"> • Three Cabinet Members (responsible for Health, Adults services and Children’s Services) • One Councillor, Labour Group • Strategic Director of Children’s Services (as statutory Director of Children’s Services); • Strategic Director of Adults and Health (as statutory Director of Adults Social Care); and,

		<ul style="list-style-type: none"> • Strategic Director of Children’s Services (as statutory Director of Children’s Services); • Strategic Director of Adults and Health (as statutory Director of Adults Social Care); and, • Director of Public Health 	<ul style="list-style-type: none"> • Director of Public Health
Page 177	Children Services Scrutiny Sub Committee	The Council will have a sub committee of Overview and Scrutiny focusing on children services. Council will appoint a permanent membership of Chair, Vice Chair and three other Councillors with a total membership of five councillors . The full scope is set out further below.	The Council will have a sub committee of Overview and Scrutiny focusing on children services. Council will appoint six councillors . The full scope is set out further below.
Page 291	Maternity/paternity/shared parental/adoption leave	<p>Maternity/paternity/shared parental/adoption leave</p> <p>All Members shall continue to receive their Basic Allowance in full in the case of maternity, paternity, shared parental and adoption but must be mindful of Section 85, Part V General Provisions as to Members and Proceedings of Local Authorities, Local Government Act 1972. (.....if a member of a local authority fails throughout a period of six consecutive months from the date of his last attendance to attend any meeting of the authority, he shall, unless the failure was due to some reason approved by the authority before the expiry of that period, cease to be a member of the authority).</p>	<p>Parental Leave for Councillors</p> <p>1. Leave Periods</p> <p>1.1 Members giving birth are entitled to up to 6 months maternity leave from the due date, with the option to extend up to 52 weeks by agreement if required.</p> <p>1.2 In addition, where the birth is premature, the Member is entitled to take leave during the period between the date of the birth and the due date in addition to the 6 months’ period. In such cases any leave taken to cover prematurity of 28 days or less shall be deducted from any extension beyond the initial 6 months.</p> <p>1.3 In exceptional circumstances, and only in cases of prematurity of 29 days or more, additional leave may be taken by agreement,</p>

and such exceptional leave shall not be deducted from the total 52 week entitlement.

1.4 Members shall be entitled to take 2 weeks paternity leave if they are the biological father or nominated carer of their partner/spouse following the birth of their child(ren).

1.5 A Member who has made Shared Parental Leave arrangements through their employment is requested to advise the Council of these at the earliest possible opportunity. Every effort will be made to replicate such arrangements in terms of leave from Council.

1.6 Where both parents are Members leave may be shared up to a maximum of 24 weeks for the first six months and 26 weeks for any leave agreed thereafter, up to a maximum of 50 weeks. Special and exceptional arrangements may be made in cases of prematurity.

1.7 A Member who adopts a child through an approved adoption agency shall be entitled to take up to six months adoption leave from the date of placement, with the option to extend up to 52 weeks by agreement if required.

1.8 Any Member who takes maternity, shared parental or adoption leave retains their legal duty under the Local Government Act 1972 to attend a meeting of the Council within a six month period unless the Council Meeting agrees to an extended leave of absence prior to the expiration of that six month period.

			<p>1.9 Any Member intending to take maternity, paternity, shared parental or adoption leave will be responsible for ensuring that they comply with the relevant notice requirements of the Council, both in terms of the point at which the leave starts and the point at which they return.</p> <p>1.10 Any member taking leave should ensure that they respond to reasonable requests for information as promptly as possible, and that they keep officers and colleagues informed and updated in relation to intended dates of return and requests for extension of leave.</p> <p>2. Basic Allowance</p> <p>2.1 All Members shall continue to receive their Basic Allowance in full whilst on maternity, paternity or adoption leave.</p> <p>3. Special Responsibility Allowances</p> <p>3.1 Members entitled to a Special Responsibility Allowance shall continue to receive their allowance in full in the case of maternity, paternity, shared parental or adoption leave.</p> <p>3.2 Where a replacement is appointed to cover the period of absence that person shall receive an SRA on a pro rata basis for the period of the temporary appointment.</p> <p>3.3 The payment of Special Responsibility Allowances, whether to the primary SRA holder or a replacement, during a period of maternity, paternity, shared parental or adoption leave</p>
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			and SRA if appropriate will cease from the Monday after the election date when they would technically leave office.
	Appointments Sub Committee Terms of Reference		(4) To consider oral representations from Chief Officers prior to a decision being taken regarding the termination of their employment on grounds of redundancy; (5) To approve the dismissal of Chief Officers on grounds of redundancy. (6) To appoint a standing Appointments Sub Committee to normally undertake the above tasks.