



LAMBETH SCRUTINY ACTION PLAN

Report Title: Climate Change Commission 2006/07 Final Report August 2007

Report of: Climate Change Commission

Report commissioned by: Environment and Community Safety Scrutiny Sub-Committee

Date adopted by Cabinet: 28 January 2007

Proposed dates for monitoring reports to Scrutiny sub-committee:

Update	Date	Completed?	Note
1 st	c. July 2008		c. 6 months after publication
2 nd	c. July 2009		c. 18 months after publication

Guide to completion of template

To be completed by	Actions ² (include additional comments and reasons for rejection where appropriate.)	Targets/Milestones ³ (measures of success)	Target dates ⁴ (do not use ongoing)	Resource Implications ⁵ (staffing financial etc.)	Lead Officer ⁶ (insert name and role of officer responsible for the implementation of the action)
	Recommendation ¹				

¹ Report recommendations are listed as found in the report.

² **If the recommendation is accepted** an explanation of the actions to be taken to implement the recommendation should also be recorded in this box. Please also complete the 'resource implications', 'timetable' and 'lead officer' boxes. Note if complete.

If the recommendation is rejected an explanation for its rejection should be provided. The other boxes can be left blank.

The Officer(s)/Cabinet Member(s) responsible for responding to the recommendation should indicate in this box any other comment on the recommendation. Comment may include options for the implementation of the recommendation, potential risks, or impacts on other services.

³ Detail clear achievements which will measure the success of the actions. These will be used for monitoring purposes.

⁴ Insert the significant implementation dates for the highlighted targets and milestones. Do not use "ongoing".

⁵ Insert any resource (staffing/financial etc) implications that will arise from the actions highlighted in the 'comment' box.

⁶ Indicate in this box the officer responsible for the implementation of the action highlighted in the 'comment' box.

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The Role of Local Authorities - Existing guidance, support and practice

Recommendation 1: *The Commission recommends that funding is found for a climate change officer and the post is appointed to as early as possible to expedite projects such as the Local Authority Carbon Management Programme (LACMP).*

A Budget Challenge bid is currently underway which if successful will provide a budget from April 08 part of which will be allocated to a Climate Change Officer post	Advertise and appoint officer Officer in post	April 08 May 08	Funding dependent on successful Budget Challenge	Jessica Currie Corporate Sustainability
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Recommendation 2: *The Commission urges Lambeth to make an early start in preparing for future legislative requirements. The Commission recommends that Lambeth identify areas where it needs to be ahead of legislation as a matter of urgency in order that it does not have to catch up with other local authorities once climate change targets are set.*

Lambeth is keeping up-to-date with the progress of the Climate Change Bill as well as the EU Energy Performance in Buildings Directive and the Carbon Reduction Commitment (where medium scale energy users – such as Councils will have to enter into a carbon quota auction with a reduction in carbon available from Jan 2013)	Climate Change Bill to become Act	Late 2008?	Implications currently unclear	Jessica Currie , Corporate Sustainability
	EU EPB Directive –energy performance certificates for our buildings accessible to the public	April 2008	Consultant may be required	Leonard Igbodo Energy Manager
	Carbon Reduction Certificate	Starts Jan 2010	May require member of staff	Leonard Igbodo Energy Manager

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Recommendation 3: *The Commission strongly suggests that Lambeth adopts a much more ambitious target than a 60% reduction in carbon emissions by 2050.*

<p>The Prime Minister has recently announced that the UK will adopt a target of up to 80% by 2050. Lambeth Council agrees to adopt a target of 80% reduction in Carbon emissions (against 2004/5 baseline) by 2050 The adoption of this overall target would involve an annual 2% reduction in emissions up to 2050</p>	<p>The Council's Initial target of 20% reduction by 2012 will be reviewed in April 2009 (this involves a 5% reduction per annum until 2012)</p>	<p>Review of progress April 09</p>	<p>Officer Time</p>	<p>Jessica Currie Corporate Sustainability</p>
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Recommendation 4: *The Commission recommends that the Sustainable Energy Benchmark and Toolkit developed by Defra, the IDeA and the sustainable energy Beacon Councils is implemented here at Lambeth.*

<p>It is agreed that the Council will utilise the Sustainable Energy Benchmark and Toolkit</p>	<p>Position paper developed</p>	<p>April 08</p>	<p>Officer Time</p>	<p>Leonard Igbodo, Energy Manager</p>
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Leading the Way				
Recommendation 5: <i>The Commission asks for a strategic council-wide decision to be made setting out more central co-ordination on climate change and clearly identifiable leadership at a senior level.</i>				
<p>The Leader has included in the Chief Executives performance targets actions relating to sustainability and carbon reduction. The CE has now made sure each Executive Director also has these targets. The Sustainability Officer is currently working with each DLT to develop a consistent set of targets.</p> <p>To further enhance governance of the climate change agenda a time limited Sustainability Board with Cabinet and Scrutiny members.</p>	<p>Consistent set of targets developed for each ED and their DLT</p> <p>First Sustainability Board meeting Final report of the Sustainability Board</p>	<p>March 08</p> <p>January 08 September 09</p>	<p>Officer time</p> <p>Officer/Members time</p>	<p>Jessica Currie Corporate Sustainability</p> <p>Jessica Currie Corporate Sustainability</p>
Recommendation 6: <i>The Commission recommends that all departments review how climate change will be incorporated into their work objectives arising from the Corporate Plan and make a clear public statement about key areas of climate change work.</i>				
<p>All departments will be required to provide information on how Climate Change mitigation and adaptation will be incorporated into their work objectives.</p>	<p>Response from departments</p>	<p>June 08</p>	<p>Staff time</p>	<p>Kate Hargreaves Strategic Transformation Jessica Currie Corporate</p>

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				Sustainability
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Recommendation 7: *Climate Change should be embedded in the new Sustainable Community Strategy. It should give a lead to the Council and our partners in driving efforts to tackle climate change by including it in the suite of key 'lines of policy' relating to the development of economic, social and environmental well-being in Lambeth that are needed to support the determination of robust aims and objectives for a new strategy.*

<p>The development of the SCS is progressing, but is not only a council plan, rather it is an articulation of the areas of work where partners together can have greater impact.</p> <p>The current themes which are emerging as priorities include 'confidence in place', which touches elements of the issues of sustainability. Over the next few months, work will be undertaken to refine and develop the areas which become the priorities for the partnership, and this will test out the appropriateness, or otherwise, of these issues for inclusion in the SCS.</p>	<p>Vision Workshop State of the Borough Report Policy Scoping Document Deliver SCS Workshop Complete Public Consultation Final SCS Approved</p>	<p>30 April 07 11 July 07 11 July 07 15 November 07 22 February 08 30 April 08</p>	<p>Project funding is within NRF allocation for 2007/08.</p>	<p>Ian Jackson Head of PPI</p>
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<p>Recommendation 8: <i>The Commission recommends the invest-to-save approach to energy efficiency is developed and adopted widely and innovatively across the Council in order to reduce carbon emissions and generate savings over time.</i></p>				
<p>A template for committee reports will be developed to ensure energy efficiency and carbon assessment of all major & capital projects is undertaken</p>	<p>Paragraph on carbon appraisals included in PID's, and committee reports to ensure there are no dramatic increases in our carbon emissions</p>	<p>April 08</p>	<p>Officer time</p>	<p>Kate Hargreaves Strategic Transformation Jessica Currie Corporate Sustainability</p>
<p>All major Capital projects will be assessed for energy efficiency and sustainability, and where viable will consider invest to save</p>	<p>Stage D sustainability report</p>	<p>Completion of each project</p>	<p>Officer time , funded through Capital budgets Additional Capital required</p>	<p>Richard Toy Deputy Programme Director BSF</p>
<p>Recommendation 9: <i>The Council needs to examine and investigate immediate and obvious measures to reduce its impact on climate change (e.g. solving problems such as the temperature control issues in council buildings).</i></p>				
<p>Both Phoenix House and Olive Morris house have modern BMS systems to ensure efficient use of heating and cooling systems. Other buildings currently have less sophisticated systems which are more difficult to manage. We intend to improve systems and their efficiency as part of our future planned maintenance programme. Under this programme we will also</p>	<p>Letting of planned & reactive maintenance contract to start in July 2008</p>	<p>From July 2008 with introduction of new planned & reactive maintenance contract</p>	<p>Within maintenance budget</p>	<p>Martyn Walker Head of Corporate Facilities Management</p>

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<p>be looking at other energy saving measures such as water usage. Immediate measures must include instructions to staff to turn of all IT equipment and other electrical equipment including phone chargers, lights, fans, air con units etc.</p> <p>Under the proposed accommodation strategy the number of buildings occupied by the Council will reduce which will reduce carbon emissions and New Ways of Workings (NWW) will reduce the number of work stations again leading to reduced energy consumption.</p>	<p>Reduction in the number of core buildings from 14 to 10 reducing the carbon footprint,based on Electricity and gas alone, by 20%</p>	<p>2011</p>	<p>Covered within the Accommodation Strategy Financial Budget</p>	<p>Martyn Walker Head of Corporate Facilities Management</p>
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Educating the Community				
Recommendation 10: <i>The Council should actively support the work of the Groundwork Trust.</i>				
The Council is supporting the work of Groundwork in Lambeth over 5 years with the Trust required to increase the amount of funding from other sources over the years	ECCS/CYPS will carry out a review of progress to date	April 2008	Senior Officer time	John Readman Divisional Director Community Learning Neil Isaac Head of Parks Green Spaces Parks Green Spaces Cemeteries & Crematoriums
Recommendation 11: <i>Lambeth schools should be actively encouraged to adopt and be supported in implementing Ecoschools and the DfES Sustainable Learning programme and that a strategy is developed to take this forward.</i>				
Being implemented as part of Healthy Schools agenda Eco School support provided by Groundwork Trust through external funding	60 schools by April 2008 68 Schools by Dec 2008	Accreditation of all 80 schools by 2010	Officer time , partially grant funded	Judith Hare Schools Adviser Team Leader

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Recommendation 12: *That officers and members in neighbouring boroughs such as Southwark are engaged to ensure that environmental projects are effectively delivered in areas which lie on borough boundaries.*

<p>The Waterloo Quarter Business Alliance (covering Lower Marsh & the Cut in Waterloo) is intending to extend the Business Improvement District over the border into Southwark and will work on streetscene issues as well as looking at commercial recycling (see recommendation 13)</p>	<p>Review of proposal</p>	<p>April 08</p>	<p>Officer time</p>	<p>Keith Trotter Strategic Regeneration</p>

Recommendation 13: *The Commission recommends that action is taken to enable the collection of recycling from outside of businesses.*

<p>Commercial waste recycling is seen as having immediate positive environmental impact, though as the recycle market is international, much recycle is processed beyond the boundaries of the UK Businesses have a legal duty of care in respect of their waste arisings and disposal. The authority is required by statute to collect commercial waste if so requested and to make a charge for</p>	<p>Review of Commercial Waste</p>	<p>January 08</p>	<p>Officer time</p>	<p>Malcolm Duesbury Head of Waste Management</p>
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<p>collection and disposal. The authority is currently considering its position on commercial waste collection and the outcome of that review is expected shortly. Once the outcome of the review is known the authority will be able to broker collection arrangements for recycle from businesses. Should the authority withdraw from the collection of commercial waste it would be able to assist businesses in rendering advice on waste minimisation and recycling and flag possible recycling routes.</p>				
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Recommendation 14: *That the Council supports the development of the Environmental Business Award and helps to promote it and other similar projects.*

<p>The Council has recently established the Lambeth Business Awards which have a green business category. It is hoped that these will be an annual event</p>	<p>Awards Scheme announced Results & award ceremony</p>	<p>November 07 February 08</p>	<p>Contracted to The Innovatory</p>	<p>Keith Trotter Strategic Regeneration Officer</p>
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Building Schools for the Future (BSF)				
<i>Recommendation 15: It was recommended that guidance should be developed and support and encouragement provided by CYPs around efficiency improvements and incorporating renewable generation for all refurbishment projects taking place in schools within Lambeth.</i>				
Requirements for Sustainability targets included in output specifications for schools projects as part of sustainability strategy	BREEAM rating required for new projects at key stages	Completion of projects	Officer time	Richard Toy Deputy Programme Director BSF
<i>Recommendation 16: It was recommended important that resources are set aside for the development of systems and training for new users of these buildings (whether they be pupils, staff or management companies) to establish and encourage the proper use and good habits for energy efficiency from the beginning.</i>				
Under delegated funding arrangements the responsibility lies with the schools. For schools within the BSF programme the LEP will be expected to provide this service. For schools outside the LEP raining will be provided on handover. Potential sources of ongoing training will be identified for schools if they require it	Training Plan for each project	Completion of project	Additional Officer time	Richard Toy Deputy Programme Director BSF

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Planning Policy

Recommendation 17: *Work should be undertaken to look at and determine how the new Planning Policy Statement on Climate Change, the Mayor's proposed changes to the London Plan and the Community Strategy, will improve and promote sustainable building standards in the borough.*

<p>This will be addressed as part of the work on the preparation of the core strategy. Following adoption of the UDP in August, 2007 Lambeth's Planning policies are 'saved' for 3 years. However, initial preparatory work has already begun on the Core Strategy as the spatial expression of the new Sustainable Community Strategy. This will drive the development of The Local Development Framework (LDF) as the successor to the UDP, in accord with the Planning Act, 2004. The programme of work to produce the new LDF and policies has been mapped out and will be steered by a group under the Chairmanship of the lead Cabinet Member for Planning. Sustainability will be a key driver.</p>	<p>Core strategy programme: Consultation on issues and options Consultation on preferred options Submission to Sec of State Examination Adoption</p>	<p>April-May 2008 Jan-Feb 2009 October 2009 March 2010 December 2010</p>	<p>Work on core strategy will seek to be contained within existing budget provision.</p>	<p>Alan Vinnall Team Leader Planning Policy</p>
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Recommendation 18: Members recommended that a monitoring mechanism is built to make sure sustainability assessment will be a condition to comply with BREEAM standards.

A Supplementary Planning Document is being prepared and this will consider what process would be best to monitor the implementation of required standards for sustainable construction.	Adoption of Supplementary Planning Document (SPD)	Draft SPD is targeted for January 2008 Cabinet. Finalisation/adoption after consultation is intended in March/April 2008.	Preparation of SPD will be contained within existing budget provision.	Alan Vinall Team Leader Planning Policy
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Recommendation 19: Members recommended that new developments should be checked in order to make sure that the appropriate energy efficiency standards have been reached before occupation is permitted.

All Building Control work relates to promoting approved document building regulations 2000, Energy conservation, Part L. Building Control vets plans for new properties and inspects work on site to promote compliance. Action- to continue providing service while improving attention to	All BC projects will continue across to be vetted and inspected in accordance with Part L to promote energy efficiency. Target – Improve service in respect of energy and sustainability via staff training	By June 08	Officer time Training budget	Kevin Gathercole Interim Head Building Control
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energy efficiency and sustainability	<p>Provision of refresher courses on energy efficiency, and sustainable construction</p> <p>The programme of work to produce the new LDF and policies has been mapped out and will be steered by a group under the Chairmanship of the lead Cabinet Member for Planning. Sustainability will be a key driver to improve and promote sustainable building standards in the borough.</p>			

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Housing				
<p>Recommendation 20: <i>The Commission notes that it is likely the average Standard Assessment Procedure for energy (SAP) rating of 80 will need to be achieved for both private and public sector housing by 2050. Although increasing the average SAP of the Council's housing stock forms part of the Council's local area agreement, the commission recommends that a coherent approach and specific targets are set to achieve the necessary improvements in all dwellings.</i></p>				
<p>Since 2000/01, Lambeth has reported annually on the SAP rating of its own stock, through BVPI63. The rating has improved considerably in recent years and currently stands at 65</p>	<p>An average SAP of 68 should be achieved for council housing</p>	<p>Financial year 2010 /11</p>	<p>Target will be achieved through investment in heating and insulation. The works required have been identified in the Decent Homes investment plan.</p>	<p>Keith Hardy Major Works Manager</p>
<p>Recommendation 21: <i>The Commission commended the work of the Affordable Warmth Strategy Steering Committee and asks that its action plan is implemented in full.</i></p>				
<p>The Affordable Warmth Strategy was adopted by the council on 9th July. The action plan is now being implemented, including targeted mailouts about energy efficiency grants, home Visits by CEN, cavity wall insulation programme in</p>	<p>The following performance indicators will be used to measure progress towards achieving the overall target:</p> <ul style="list-style-type: none"> To increase take-up of the Warm Front grants in 	<p>The Strategy should have a life span of up to five years (i.e. until July 2012) and should then be subject to review</p>	<p>Already agreed as part of adoption of Affordable Warmth Strategy</p>	<p>Lucy Hayes Energy Strategy Officer</p>

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<p>Lambeth's own stock, energy efficiency advice provided and free low energy light bulbs available from libraries</p>	<p>Lambeth by 5% annually. In 2004/05, 145 Warm Front grants were awarded to Lambeth residents. In comparison, in 2005/06, 243 Warm Front grants were awarded and in 2006/07, 433 were awarded</p> <ul style="list-style-type: none"> To ensure Lambeth takes its full allocation of Coldbusters grants. In 2004/05, 23 Coldbusters grants were taken in Lambeth. In comparison, in 2005/06, 101 Coldbusters grants were awarded and in 2006/07, 191 were awarded To increase the number of households provided with energy advice by 5% annually. In 2004/05, 1,123 Home Energy Advice packs were sent out to Lambeth residents. In comparison, 2,473 Home Energy Advice packs were sent out to Lambeth residents in 2005/06 			
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	<p>and 2,499 in 2006/07</p> <ul style="list-style-type: none"> To increase subscriptions to HelpCo eco club by 5% annually. Six new subscriptions occurred in the six months between 1st April 2005 and 30th September 2005. The HelpCo eco club then changed format and in 2006/07 sixteen new members joined To increase the number of affordable warmth presentations and training sessions given by 5% annually. Twelve such events were undertaken in 2005/06 and eleven in 2006/07 			
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Recommendation 22: *As domestic energy efficiency is significantly affected by the level of thermal insulation in lofts, it is recommended that an insulation target of 300mm thickness is adopted and:*

- that a borough-wide insulation installation programme is developed for council and other social housing stock and*
- that support and incentives are provided for private sector householders and landlords to achieve this standard*

Recommendation rejected only in				
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<p>respect of proposed 300mm insulation thickness. Our Partnership with Powergen under the Energy Efficiency Commitment provide us with free insulation to their specification which meets building regulations. If we had insisted on amendments to their specification their offer would have been reduced and costs to the council increased.</p> <p>Council stock - a loft insulation programme for is in development with Powergen. The programme will insulate lofts in Lambeth's own housing stock. Action 1 - surveys Action 2 - installation</p> <p>Private sector housing- Lambeth promotes Warm Front and Coldbusters grants, which provide funding for loft insulation in homes</p>	<p>1. Powergen survey underway on phased basis across the borough to complete full survey of council stock (2364 completed)</p> <p>2. Once surveys completed on each phase installation of insulation will commence following HPS obtaining approval for specific capital match funding requirements from agreed 2 year budget already approved</p> <p>For private sector housing the targets are:</p> <ul style="list-style-type: none"> To increase take-up of the Warm Front grants in Lambeth by 5% annually. In 	<p>Full Survey complete June 08</p> <p>Installations beginning late 07 completion Sept 08</p> <p>Warm front grant take-up confirmed June 08</p>	<p>Powergen part funding insulation</p> <p>£462K match allocated towards project</p> <p>HPS officer time – liaison with Powergen and their contractors</p> <p>Officer time promotional work</p>	<p>Council housing Ian Phillips Senior Programme Manager</p> <p>Private sector Lucy Hayes Energy Strategy Officer</p>
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<p>whose occupiers are on income-related benefits. These grant schemes are promoted through annual mailouts to benefits recipients.</p>	<p>2004/05, 145 Warm Front grants were awarded to Lambeth residents. In comparison, in 2005/06, 243 Warm Front grants were awarded and in 2006/07, 433 were awarded</p> <ul style="list-style-type: none"> To ensure Lambeth takes its full allocation of Coldbusters grants. In 2004/05, 23 Coldbusters grants were taken in Lambeth. In comparison, in 2005/06, 101 Coldbusters grants were awarded and in 2006/07, 191 were awarded 	<p>Coldbuster grant take up confirmed March 08</p>	<p>Mailout promotional cost funded by EAGA - £4,200 Regeneration Business Unit £800</p>	
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Recommendation 23: *The Commission is to be kept informed of the intelligent metering pilot and that the Council makes use of its outcomes.*

<p>Lambeth is installing 45 intelligent meters in its housing stock. Intelligent meters will provide residents with clear information on their energy consumption levels. This increased awareness will encourage residents to reduce their consumption levels. A 5% to 10% saving can be expected, thereby</p>	<p>Intelligent meter installations completed by 14th October 2007</p>	<p>Pilot study completed by 31st March 2008. Publicity following results of pilot study by 30th June 2008.</p>	<p>Funds already approved and allocated to pilot from HelpCo Tenants Scheme revenue</p>	<p>Lucy Hayes Energy Strategy Officer</p>
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reducing residents' fuel bills, helping to alleviate the problems of fuel poverty and anthropogenic climate change.				
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Recommendation 24: *The four sustainable construction PIs are to be reported annually by Housing Property Services to the sustainability charter group.*

PIs are integrated in performance digest process One PI is under review to ensure most appropriate monitoring Report to Sustainability Charter Working group NB Timber window renewal volumes and value to be reported for inclusion in annual WWF FTN audit	Process agreed with Business Planning to report on PIs Agree revised 4 th PI On completion of first monitoring cycle of Sustainability Charter Action Plan	December 07 December 07 April 08	None -staff / consultants and staff already complete practical completion certificate which include the sustainable construction PIs as part of project management process	David Thompson Assistant Director Housing Property Services Jon Lissimore Environmental Manager
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Recommendation 25: *Specifications for improvements made under Decent Homes (such as kitchens and bathrooms) must ensure: Forest Stewardship Council certification, reductions of water usage, and the promotion of recycling - and that reportable performance indicators are established to monitor this.*

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1. EC Harris Integrate best practice advice from London Remade on sustainable specifications 2. Set Performance Indicators within contract specification 3. Confirm monitoring arrangements	1. Best practice advice from London Remade integrated in specification 2. Performance Indicators in final contract specification prior to tender i.e. minimum of accredited sustainable timber in kitchen renewal to be 70% and then increased by 10% per annum over contract i.e. kitchen providers to obtain chain of custody by year two of contract 3. Client / contractor monitoring of Performance indicators confirmed in contract	March 2008 March 2008 March 2008	Detailing of contract specification to be undertaken by EC Harris consultants – appointment approved Achievable targets set, rising to best practice standards. Lambeth policy and design brief already requires high sustainability standards	Mike Hallimond Programme Manager
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Recommendation 26: Procedures and monitoring need to be developed to ensure that materials removed during the refurbishment of council properties are recycled or reused e.g. kitchens, bathrooms, chipboard, and timber wherever possible.

1. Set Performance Indicators within contract specification for % of waste	1. Performance indicators set within contract i.e. minimum	March 08	Detailing of contract	Mike Hallimond Programme
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<p>recycled during kitchen and bathroom works</p> <p>2. Contract specification require contractor sign up to use of Smartwaste or WRAP methodology for waste management</p> <p>3. Confirm monitoring arrangements</p>	<p>of 60% of all waste form kitchen and bathroom removal to be recycled, and then increased by 10% per annum. Waste management methodology requirements confirmed in contract</p> <p>2. Contract specification on waste management integrated in documentation</p> <p>Monitoring arrangements confirmed in contract documentation</p>	<p>March 08</p>	<p>specification to be undertaken by EC Harris consultants – appointment approved</p> <p>Best practice in construction waste management offers cost savings (reduced landfill tax contract costs) or will be cost neutral</p>	<p>Manager</p>
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Recommendation 27: *The ALMO if established may be able to make its own decisions and may not be tied to the Council's approach on climate change. The Commission recommends that climate change is specifically considered in preparation for the ALMO and support provided where required e.g. through training of the ALMO board.*

<p>Decent Homes programme continues to promote sustainable construction to reduce climate change impacts</p>	<p>The ALMO management agreement with council requires 'Lambeth Living' to abide by the council policies in implementing the councils capital programme including Decent Homes</p>	<p>Date of ALMO implementation is subject to govt consent</p>	<p>Councils capital resources subject to annual approval of the capital programme / additional ALMO funding subject to 2 star rating and government approval –</p>	<p>Pete Redman Interim Divisional Director Housing Management & Property Services</p>
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<p>Provide training to the ALMO board on climate change and actions the ALMO can promote to address best practice</p> <p>Energy use reduction in offices (20% target by 2012)</p>	<p>Lambeth Living is adopting policies for its own procurement for staffing and services provided to the council and has confirmed it would welcome training to the board and staff</p> <p>The ALMO intends to reduce running costs through improved office accommodation arrangements</p>	<p>Jan 08</p> <p>March 2009</p>	<p>Officer time- Environment team to provide training</p> <p>Subject to council office accommodation strategy</p>	<p>Jon Lissimore Environment Manager</p> <p>Pete Redman Interim Divisional Director Housing Management & Property Services</p>
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Recommendation 28: *The Commission believes that the South East London Energy Efficiency Advice Centre (SELEEAC) needs more publicity and asks that a communications strategy is put in place to achieve this.*

<p>SELEEAC will cease to exist from 31st December with work transferring to the EST Advice Centre for London. Once established, this should be promoted in Lambeth and a communications strategy will be developed</p>	<p>To develop communications strategy once the EST Advice Centre for London has been established</p>	<p>31st December 07: EST Advice Centre for London established</p> <p>February 2008: Communications strategy developed</p>	<p>None. Publicity through website, Lambeth Life and Here For You</p>	<p>Lucy Hayes Energy Strategy Officer</p>
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Actions ² (include additional comments and reasons for rejection were appropriate.)	Targets/Milestones ³ (measures of success)	Target dates ⁴ (do not use ongoing)	Resource Implications ⁵ (staffing financial etc.)	Lead Officer ⁶ (insert name and role of officer responsible for the implementation of the action)
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Recommendation 29: More easily accessible information on energy efficiency needs to be produced for borough residents and businesses e.g. direct links from the web homepage.

<p>Create a new section under 'Housing and Planning' called 'Making your home green' which would bring together the various things people can do to make their homes more environmentally friendly, including energy efficiency (insulation, heating, controls, lights and appliances and behavioural changes. Information available for all tenures)</p>	<p>New section created under www.lambeth.gov.uk/Services/HousingPlanning/. Links set up to the new section from all relevant pages on the public website and intranet.</p>	<p>October 07 COMPLETED</p>	<p>Five hours web editor time</p>	<p>Neil O'Rourke Web Content Editor</p>
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Recommendation 30: All Lambeth service centres should be required to engage in the promotion of energy efficiency.

<p>Provision of energy efficiency FAQs to Lambeth Service Centre staff.</p> <p>Update customer service database with the contact details for the energy efficiency helpline. Ensure staff briefed regarding the energy efficiency FAQ'S</p>	<p>To provide the FAQs and receive confirmation from service centre managers that staff will be asked to use them if dealing with energy related questions</p> <p>Update database and brief staff</p>	<p>October 07</p> <p>November 07</p>	<p>Resource implications: None</p> <p>Staff time</p>	<p>Lucy Hayes Energy Strategy Officer</p> <p>Diane James McFee Service Delivery Manager</p>
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Actions ² (include additional comments and reasons for rejection were appropriate.)	Targets/Milestones ³ (measures of success)	Target dates ⁴ (do not use ongoing)	Resource Implications ⁵ (staffing financial etc.)	Lead Officer ⁶ (insert name and role of officer responsible for the implementation of the action)
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Recommendation 31: *That the Householder Guide to Renewables should be available as soon as possible and actively promoted.*

Guide available under Housing and planning , building control or via 'renewables' in site search on Lambeth webpage 1.Improve guides visibility on web 2. Article in Lambeth Life NB amendment-'Householders guide to renewables' to be changed to 'homeowners guide to renewables' to prevent confusion to council tenants	1. Put a link on the green housing page to make it more high profile on the website 2. Article prepared and agreed for inclusion in Lambeth Life	November 07 Jan/Feb 2008 edition	Two hours Web Content Editor time Two hours Communication & Marketing officer time	Neil O'Rourke Web Content Editor Chris Bayliss Communications and Marketing Officer
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Recommendation 32: *Councillors need to be encouraged to promote energy efficiency measures in surgeries.*

Incorporating a section on the promotion of efficiency programmes to residents via the Member learning and development programme (L&D)	Increased awareness amongst Councillors.	June 2008	Staffing and cost of providing course	Lucy Hayes Energy Strategy Officer Member L&D
Quarterly update on grants & energy saving information to councillors	Provision of selected / prepared information to Councillors	Jan 08 April 08 July 08 Oct 08	Energy Strategy Officer Officer time	Lucy Hayes Energy Strategy Officer

Actions ² (include additional comments and reasons for rejection where appropriate.)	Targets/Milestones ³ (measures of success)	Target dates ⁴ (do not use ongoing)	Resource Implications ⁵ (staffing financial etc.)	Lead Officer ⁶ (insert name and role of officer responsible for the implementation of the action)
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Transport and Travel				
Recommendation 33: <i>Departments need to investigate ways to ensure that sufficient staff resources with the right skills are available so that funds can be accessed by schools and schemes implemented effectively. This includes considering the provision of additional support for schools.</i>				
CYPS Travel Plan Support already provided by ECCS Review of arrangements by CYPS	Intermediate review Jan 2008	April 2008	Senior Officer time	Chris Ashton Divisional Director Inclusion and Standards
Recommendation 34: <i>A high-level meeting needs to be arranged between CYPS and Environment, Culture and Community Safety, to promote joined up working concerning school travel and transport planning, to link with BSF, energy efficiency and budgets in existing schools.</i>				
CYPS to convene meeting	First meeting organised	February 2008	Additional Senior Officer time	Mike Pocock Director of Programmes BSF

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Recommendation 35: *There should be a review of policies relating to the council fleet and that of its partners and contractors where possible with a view to promoting fuel economies and fuels such as bio-diesel and LPG in order to reduce the impact on climate change.*

Corporate Procurement manages a number of vehicle contracts providing cars, vans and plant to BU's providing services in house. We currently have 61 LPG vehicles (64% of the fleet) and 29 diesel vehicles (30% of the fleet). We do not provide services to contractors. We take all measures through the tendering and contract delivery process to provide for and drive innovation towards reducing CO₂ and carbon emissions.

We have no active involvement with the main contractors employed by Lambeth. Such actions will need to be taken by the departments managing the provision. We have had discussions however with Veolia regarding their views on Bio-fuels, in particular the possibility of on site fuel tank provisions. We have been advised that as the refuse trucks have all been fitted with Eminox exhaust systems (which are very expensive) and run on low sulphur diesel, they have no short term intentions of moving to any bio-fuel solutions.

<p>Manage the vehicle maintenance provider to ensure that wastage is kept to a minimum and replacement parts are disposed of in environmentally friendly ways.</p> <p>We will be looking to enhance the fleet's green credentials through the introduction where possible of hybrids, electric vehicles and LPG's.</p> <p>To look specifically at fuel types and to make recommendations as to the direction Lambeth should take over the next 3 years.</p>	<p>We are looking to maintain the whole fleet in the future to enhance this further.</p> <p>We are currently preparing to tender for a new vehicle provider</p> <p>We are also preparing a paper on this issue.</p>	<p>Update position in July 2008</p> <p>Update position in July 2008</p> <p>Update position in July 2008</p>	<p>Existing resources</p>	<p>Christian Bray Corporate Procurement Finance Services Manager</p>
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Recommendation 36: Work needs to be undertaken around developing more responsible climate change HR policies in areas such as interest-free loans and travel cards. This should include:

Pool travel cards to be made available.	The feasibility of implementing such a scheme is being considered in alongside HMRC (Inland Revenue) regulations on allowances and expenses. It is anticipated that this work will be complete.	by the end of December 2007		Nana Amoa-Buabin Divisional Director of Human Resources
Subsidised bicycle loans to be interest free as with travel card loans	Bicycle loans are interest free and arrangements are in hand to revise the e-forms on the intranet to reflect this	by 1 December 2007		
Establish a salary sacrifice scheme to allow staff to purchase bikes at up to 50% off the retail price	A paper was submitted to the Departmental Commissioning Board on 08 October to seek approval to commence the procurement process to award a contract for a salary sacrifice scheme for bicycles. It is anticipated that the procurement process will be complete	by the end of March 2008.		

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Recommendation 37: Practical measures such as providing sufficient facilities (e.g. showers) for those who take up cycling or walking need to be implemented.

1. Consult with people who cycle to work and establish their needs.	?	Jan 2008	Within current budget	Julian Ellerby DD of Campaigns and Communications
2. Establish gap between these needs and current facilities	?	Feb 2008	Within current budget	Martyn Walker Head of Corporate Facilities Management
3. Cost the options for closing any gap and implement changes if agreed	?	April 2008 on	TBA	

Recommendation 38: An expansion of the pool bicycle scheme and an increase in cycle storage areas needs to be undertaken.

Management of a council wide cycle pool could be undertaken by the Staff Support Centre subject to any funding requirements. Increase in storage areas will follow from work undertaken on rec 37	1. Establish likely take up. 2. Establish possible costs to resource cycle pool 3. Design processes & procedures 4. Implement	To March 2008 June 2008 July 2008 Aug 2008	Within current budget TBA	Martyn Walker Head of Corporate Facilities Management
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Recommendation 39: *That in reviewing schemes under the Traffic Management Act officers should be given full information and training on the road-user highway hierarchy (walking and cycling etc).*

Lambeth has one Traffic Manager, this recommendation would require a training course.	Check under at next appraisal. Fits under the remit of their job duties and development objectives.	May 2008	Officer time. Funding from within existing training budget job duties.	Traffic manager and their line manager
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Energy Management

Recommendation 40: *The Energy Management Unit to produce an options paper on how to better resource the management unit.*

EMU to produce options paper on how to better resource the energy management unit:
 We are not yet able to produce the paper on this due to resource constraints but are considering using the services of an external consultant to define and evaluate such options as:

- Budget Challenge (within the council’s present budgetary framework) to at least provide some match funding for grant-supported energy efficiency projects.
- Energy and water shared savings scheme – physical validation of meter installations and review of tariffs and historical billing
- Survey and benchmark the funding – payroll of energy staff, budget allocation and fund generation for energy efficiency and carbon reduction projects.
- Determine if the savings from the above can fund the engagement of a technical energy professional engaged to support the Energy Manager in, identifying and evaluating viable energy usage and cost reduction projects including the monitoring and optimisation of the performance of existing plants.
- Evaluate the complete or partial outsourcing of the EMU services with cost benefits analysis.

Recommendation 41: *Carry out analysis using the spend-to-save criteria in evaluating the London Centre of Excellence (LCE) recommendations on the level of staffing which suggests Lambeth’s EMU should have 5-6 staff members.*

How valid is the spend-to-save criteria. Is it in relation to money or to carbon. You can use significantly less energy and pay more for it this year than in the previous year because of the unpredictability of energy prices. The energy spend is not a total indicator for the required staff numbers. The numbers, geographical distribution and diversity of properties of a local authority are a major

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factor. I have suggested the options we intend to evaluate in Recommendation 40 above.

Recommendation 42: *The Energy Management Unit must prioritise and deliver carbon reduction - not just procurement issues.*

- The flow chart of the scope of EMU tasks and operational SLA include energy efficiency project services.
- The EMU has provided baseline energy consumption figures for council buildings for Carbon Trust’s carbon management programme. We hold current and historical energy and water usage/costs for Lambeth main buildings including schools libraries and even small establishments in parks.
- The EMU has utilised the services of Carbon Trust consultants to audit the 4 largest council buildings. The value for money projects packaged could not be match-funded by the budget holding manager of these premises.
- I must commend the Lambeth Housing Environmental Development Team for their effort in obtaining annually ‘ring-fenced’ match funding on the capital accounts to support large grant funds for the renewable energy programmes (solar PVs) and the major 500kilowatts-power CHP plant retrofit to the upgrade of the Roupell Park community heating scheme.

The EMU will continue to provide technical and procurement support to our Lambeth colleagues on these projects that are often led by external consultants and equipment providers. We give similar support to CYPs Building Schools for the Future (BSF) team.

Deliver good energy management campaign to staff and schools through all communication networks.	Staff will be made aware of energy issues and line managers will be given guidance to ensure delivery through 1 to 1 meetings and reviews	March 2008	Financial: No capital required except printing of leaflets/posters	Energy Efficiency Officer
Encourage asset/building managers to efficiently manage heating, cooling and electrical appliances in a way that will increase comfort levels for staff and occupiers.	Building managers will be enabled/advised to invest in measures that reduce energy waste (in OMH, TH and IH).	March 2009	(1xPO2/PO3 Grade Sustainability Projects Engineer)	Energy Manager

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Compile lists of good housekeeping measures to cascade down to building managers and staff (including schools)	2-5% reduction in energy in consumption within the first year in three (priority) corporate buildings and schools.	March 2009, Then annually	1xPO2/PO3 Grade Sustainability Projects Engineer	Sustainability Projects Engineer
Give quarterly energy advice to schools by e-mail, post and also in school/education newsletter (emphasis on priority sites)	Prepare press report in time for inclusion in newsletters 2-5% reduction in energy consumption within the first year and subsequently	March 2009	No costs, except staff time and printing leaflets	Energy Efficiency Officer
Maintain accurate and up to date energy consumption data and monitor consumption in buildings-regularly compare data to previous periods	Database will include energy accounting information for 2006/07	July 2008	Support from all EMU staff and occasional agency staff	Energy Data Analyst
Analyse data for areas of unusual consumption and inform building managers or owners to take prompt remedial actions	Historical billing database and quarterly returns of meter readings.	March 2008 then every Quarter	1xPO2/PO3 Grade Sustainability Projects Engineer	1xPO2/PO3 Grade Sustainability Projects Engineer

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Recommendation 43: *The suitability of relevant energy usage software to be re-assessed.*

The unit is currently upgrading the energy accounting software to TEAM *Sigma*. Sigma has more capabilities than our existing TEAM EA from the same software house. Sigma will incorporate regulatory changes in the energy supply markets, issues of carbon management and energy performance certificates.

Upgrade to <i>Sigma</i>	New Sigma software installed and relevant energy management staff trained on how to use software.	Dec 31 st 2007	Financial: <i>Cost of upgrade, training</i>	Energy Manager
Produce half yearly reports from database	Ensure database is always less than 2 months completed	May/June 2008	None	Energy Efficiency officer

Recommendation 44: *The Commission is disappointed that the Council is no longer procuring green energy and recommends that climate change considerations guide the future procurement of energy contracts.*

- Only 5% of UK generation is green and therefore demand far exceeds supply. Energy intensive industries and other very large users contract long-term with renewable generators prior to new projects and thus monopolise the supplies coming on stream.
- We have procured on our current contracts:
- 100% green electricity for our smaller administrative buildings
- 100% CCL exempt CHP generation for all our half hourly metered accounts
- 100% green electricity for all Lambeth street lighting un-metered supplies.
- These represent approximately 30% of the annual usage on all our electricity supply contracts. The EMU will always include price offers for of 100% 'green' (renewable or non renewable) supplies in all the council's electricity tenders.

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<p>Recommendation 45: <i>The Commission welcomes the Corporate Buildings Group but would like to see its terms of reference. The Corporate Buildings Group need to ensure duplication of work is avoided with its work to be complementary to the role of the Sustainability Development Officer</i></p>				
<p>The Commission's recommendation is welcomed and the required protocol will be discussed and agreed at the inaugural meeting of the Capital and Asset Management Group scheduled for January 2008.</p> <p>Circulate the terms of reference to climate change scrutiny commission</p>	<p>Agreement of protocol at the inaugural meeting of the Capital and Asset Management Group.</p>	<p>January 2008</p>	<p>Within existing resources</p>	<p>Uzo Nwanze Head of Asset Strategy</p>